



Town of Webster  
350 Main Street, Webster, MA 01570

**Acknowledgement of Receipts for Newly Appointed or Elected Officials**

**OPEN MEETING LAW SUMMARY**

Instructions: Please fill out and sign this form within 14 days of appointment. Return signed form to the Board of Selectmen office at Webster Town Hall, 350 Main Street.

I, \_\_\_\_\_  
(Please print Name)

an appointed or elected member of the \_\_\_\_\_  
(name of Committee / Board / Commission)

and that I hereby acknowledge that I have reviewed the **Open Meeting Law** which was made available to me by (please check all that apply):

- A hard copy received from the Town Clerk or Board of Selectmen office.
- The Town of Webster website – Boards and Committees Resources webpage.

I understand that this receipt will be placed on file in the office of the Board of Selectmen.

Sign Name: \_\_\_\_\_ Date: \_\_\_\_\_