



**Town Of Webster**  
Massachusetts Est. 1832

**Office of the Board of Selectmen**  
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Randall V. Becker, Chairman  
Andrew Jolda, Vice-Chairman  
Earl Gabor, Secretary  
Lisa Kontoes  
Thomas Klebart

**BOARD OF SELECTMEN**  
**REGULAR SESSION MEETING MINUTES**

**Monday, May 10, 2021 5:30 P.M.**

Second Floor 's Meeting Room

Bartlett High School, 52 Lake Parkway, Webster, MA  
via conference call in accordance with Governor Baker's  
emergency "Order Suspending Certain Provisions of the  
Open Meeting Law, G.L. c. 30A, §20"  
5:30 p.m.

**MEETING OPENING:** At 5:33 p.m., Selectman Becker called the meeting to order in the Selectmen's Meeting Room, Webster Town Hall, 350 Main Street, Webster, MA. The following individuals were present: Attorney William Hewig, Finance Committee Chairperson Sarah Sansom, Town Accountant Timothy Bell, Town Administrator Doug Willardson, and Executive Assistant Courtney Friedland. The Board stood and took the Pledge of Allegiance.

Selectman Becker stated on March 12, 2020, Governor Baker issued an Executive Order modifying certain requirements of the Open Meeting Law, to enable public bodies to carry out their responsibilities while adhering to public health recommendations regarding social distancing as fully stated on the agenda. As further explained on the agenda, the Executive Order relieves public bodies from the requirement in the Open Meeting Law that meetings be conducted in a public place that is open and physically accessible to the public, provided that the public body makes provision to ensure public access to the deliberations of the public body through adequate, alternative means.

Selectman Becker announced that no one had attended via Zoom.

**Reorganization of the Board of Selectmen:**

Vice-Chairman Jolda opened up nominations for Chairman. Selectman Gabor nominated Selectman Becker as Chairman, Selectman Klebart seconded.

Hearing no other nominations, Vice-Chairman Jolda closed nominations.

**Motion made by Selectman Gabor, seconded by Selectman Klebart to nominate Selectman Becker as Chairman. Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, Selectman Jolda – yes, and Selectman Becker – yes.**

Chairman Becker opened up nominations for Vice-Chairman. Selectman Kontoes nominated Selectman Jolda as Vice-Chairman, Selectman Klebart seconded.

Hearing no other nominations, Chairman Becker closed nominations

**Motion made by Selectman Kontoes, seconded by Selectman Klebart to nominate Selectman Jolda as Vice-Chairman. Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, Selectman Jolda – yes, and Selectman Becker – yes.**

Chairman Becker opened up nominations for Secretary. Selectman Kontoes nominated Selectman Gabor as Secretary, Selectman Jolda seconded.

Hearing no other nominations, Chairman Becker closed nominations

**Motion made by Selectman Kontoes, seconded by Selectman Jolda to nominate Selectman Gabor as Secretary. Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, Selectman Jolda – yes, and Selectman Becker – yes.**

#### Meeting Minutes

**Motion by Selectman Jolda, seconded by Selectman Kontoes, to approve the meeting minutes of April 26, 2021. Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, Selectman Jolda – yes, and Selectman Becker – yes.**

**KARIN PETERSON – APPOINTMENT TO THE RECREATION COMMITTEE:** Mr. Willardson stated Ms. Peterson has helped the Recreation Committee in past events. She would like to become an official member.

**Motion by Selectman Gabor, seconded by Selectman Jolda to appoint Karen Peterson to the Recreation Committee. Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, Selectman Jolda – yes, and Selectman Becker – yes.**

**APPROVAL OF SALE OF THE TOWN’S GENERAL BOND ANTICIPATION NOTES:** Mr. Willardson stated the town received a very good rate. The town will borrow short-term then roll over to long term bonding. There was a difference of the amount on the agenda and the amount on the paperwork. He said the town received a reimbursement for the school feasibility study. Mr. Bell stated the town’s advisors felt since the bond interest rates were low to wait to roll over to long-term.

**Motion by Selectman Jolda, seconded by Selectman Klebart**

**Voted: that we hereby determine, in accordance with G.L. c.70B, that the amount of the cost of the Bartlett High School feasibility study project authorized by a vote of the Town passed on January 13, 2020 (Article 1) not being paid by the school facilities grant is at least \$231,600 and we hereby approve of the issuance of notes and bonds in such amount under said G.L. c.70B.**

**Further voted: to approve the sale of \$3,542,502 1.10 percent General Obligation Bond Anticipation Notes (the “Notes”) of the Town dated May 21, 2021, and payable May 20, 2022, to**

Fidelity Capital Markets, a division of National Financial Services LLC at par and accrued interest, if any, plus a premium of \$27,631.52.

**Further Voted:** that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated April 27, 2021, and a final Official Statement dated May 4, 2021, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

**Further Voted:** that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

**Further Voted:** that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

**Further Voted:** that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, Selectman Jolda – yes, and Selectman Becker – yes.

**WEBSTER, DUDLEY & OXFORD CHAMBER OF COMMERCE – “ONE DAY” LIQUOR LICENSE REQUEST:**

Motion by Selectman Gabor, seconded by Selectman Jolda, to approve the “One Day” Liquor License for the Webster, Dudley & Oxford Chamber of Commerce Annual Meeting on June 8, 2021 from 5:30 p.m. to 7:30 p.m. at the Samuel Slater Museum located at 31 Ray Street, Webster. Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, Selectman Jolda – yes, and Selectman Becker – yes.

**JAROSZ PACKAGE STORE, INC. – CHANGE OF CORPORATE NAME AND PLEADE OF LICENSE:**

Motion by Selectman Gabor, seconded by Selectman Jolda, to approve the Change of Corporate Name and Pledge of License Application for Jarosz Package Store, Inc., 35 Thompson Road, Webster as submitted. Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, Selectman Jolda – yes, and Selectman Becker – yes.

**AMERICAN LEGION POST #184 – CHANGE OF MANAGER AND ALTERATION OF PREMISES:**

Motion by Selectman Jolda, seconded by Selectman Kontoes, to approve the Change of Manager and Alteration of Premises for American Legion Post #184, 9 Houghton Street, Webster as submitted. Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, Selectman Jolda – yes, and Selectman Becker – yes.

**MONTE VERDE RESTAURANT – ON-PREMISES LICENSE APPLICATION:**

Motion by Selectman Klebart, seconded by Selectman Kontoes, to approve the On-Premises All Alcohol License for Monte Verde Restaurant dba Monte Bianco, 140 Main Street, Webster as submitted. Call Vote:

**Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, Selectman Jolda – yes, and Selectman Becker – yes.**

**SPECIAL TOWN MEETING WARRANT:** Mr. Willardson went through the articles:

1. Prior Year Bills
2. Prior Years Bills
3. Prior Year Bills
4. Snow and Ice – Pass Over
5. Capital Project – Paving of the Middle School – Pass Over
6. Cable Access Budget
7. Transfer to OPEB

Selectman Jolda left the meeting at 6:06 p.m.

**ANNUAL TOWN MEETING WARRANT:** Mr. Willardson went through the articles:

1. Reports from the Finance Committee – Pass Over
2. FY22 General Fund Annual Budget
3. FY22 Sewer Annual Budget
4. FY22 Water Annual Budget
5. Short-Term Borrowings
6. Revolving Funds
7. Cable Access Budget
8. Appropriation to Economic Development Fund
9. Declare Police Boat Surplus
10. Authorize Funds to be used to Purchase New Police Boat
11. Donation of Property – 0 Oxford Avenue
12. Zoning District Change
13. Amend Zoning Table – Special Permit
14. Pre-existing Non-Conforming Buildings
15. Zoning Amendment
16. Amend Zoning Map
17. Gold Star Tax Exemption
18. Citizen’s petition – Ruled out of order

Chairman Becker requested Mr. Willardson explain why this Citizen’s Petition was being ruled out of order. Mr. Willardson stated the sponsor needed 2/3 of the abutting property owners. He said the change to greater than 50% that was approved at the Fall Town Meeting has not been approved by the Attorney General, who has asked for a delay once again until May 22<sup>nd</sup>. Chairman Becker stated the Board received a four page letter from the property owners of 33 Loveland stating their concerns about paving over their property.

**TOWN ADMINISTRATOR’S REPORT:**

Mr. Willardson stated their will not be a Memorial Day Parade but they will be going to the cemeteries and the Court of Honor to lay wreaths.

**Motion by Selectman Kontoes, seconded by Selectman Gabor, to approve the Town Administrator's Report.  
Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, and Selectman Becker – yes.**

**ADJOURNMENT:**

**Motion by Selectman Gabor, seconded by Selectman Klebart, to adjourn at 6:22 p.m.  
Call Vote: Selectman Klebart – yes, Selectman Gabor – yes, Selectman Kontoes - yes, and Selectman Becker – yes.**

**Respectfully Submitted,  
Courtney Friedland, Executive Secretary to the Board of Selectmen**

**Next Meeting:** June 14, 2021, 6:00 p.m. in the Selectmen's Meeting Room, Webster Town Hall, 350 Main Street, Webster, MA 01570

DRAFT