

**Webster Redevelopment Authority
Minutes of Meeting held
April 27, 2021**

Present: Marc Becker, Kenny Pizzetti, Carole Marchand

Absent: James Chauvin, Dan Fales

Meeting called to order: 9:30 a.m.

C. Cyr reviewed the warrants and voucher with the board members before the warrants were circulated for signatures.

The WRA is currently running two sets of warrants. The usual warrant procedure is handling CDBG grants. The second warrant procedure is being used for CDBG-CV expenses only.

The purpose is to keep a clear and separate trail of the COVID grant expenses.

Carol Cyr, Director, updated the board on the open FY19 & 20 CDBG grants.

The FY 19 grant projects are all complete and the grant should close on schedule (6/30/2021)

The FY20 grant was awarded 8 months later than expected.

RFP/Q for Grant advisory and BK/AA positions advertised. One proposal from Community Opportunites Group was received for the grant advisory position. Ms. Cyr reviewed the qualification and fee proposal. She recommended the WRA vote to hire COG for the position

Marc Becker made a motion to hire COG for the FY2020 Grant advisory services contract.

All in favor – unanimous.

Projects: Granite Street – Phase 1 (Lake Street – Cutler St) and Riverwalk Phase 3B completion.

Granite Street is being designed and engineered by CHA. The plan is to bid early July.

Riverwalk Phase 3B – remaining street lights have been order. There will be two trees installed in the tree ‘wells’ and the Phase 3B portion of the Riverwalk will be complete.

FY2021 grant application has been postponed to March 2022. C. Cyr stated Granite Street Phase 2 (Cutler Street to East Main Street) will be in that grant and she is also looking at the next phase of the Riverwalk for the FY21 grant. Work w/Mapfre will be required to clear up easement issues but completing the riverwalk would be the next logical use of the FY21 grant.

C. Cyr suggested the board give some thought to anything else they think we should consider for the application.

C. Cyr explained there may well be a period of time the OCD office may have to go to part time, due to the delay in the next grant application. The board expressed concern about cutting hours/pay to C. Cyr.

Cyr confirmed there would be a reduction in pay, but she would try to balance that with a reduction of time in the office. C Cyr stated she feels it would be better to cut back on pay and hours than to see the office have to shut down for any period of time. The board agreed they didn’t want to see the office close up. Ms. Cyr told the board the state may yet make changes and she would keep them up to date.

Marc Becker voted to adjourn the meeting at 10:15

Unanimous