



Town Of Webster

Est. 1832

Massachusetts

Webster Water Sewer Commission

350 Main Street
Webster, MA 01570
Earl Gabor - Chairman
Tom Andrade- Vice Chairman
Dan Duteau

Greg Balukonis - Interim Town Administrator
Tom Cutler - Water and Sewer Superintendent, Secretary

Webster Water Sewer Commission

Draft Meeting Minutes **Thursday, September 9, 2021** **2:30pm**

Gladys E. Kelly Library, Local History Room
2 Lake Street, Webster, MA 01570

- Meeting Call to Order at 2:30 P.M.
 - The Commissioners reviewed the draft minutes from August 19th. A motion was made, and seconded, to approve the meeting minutes by roll-call vote: Duteau–yea, Gabor–yea and Andrade–yea.
 - The Commissioners reviewed the draft Water Division Rules and Regulations, Sections 1-7. The Superintendent will track changes on the electronic document until all sections have been reviewed. Sections 8-12 will be reviewed at the next meeting on 10/07/21.
- Water Department Updates
 - ***PFAS Ongoing Testing***-Verbal results indicate Station #3 continues to increase and is now over the MassDEP MCL for the month but is not a violation since the results are averaged over a 3-month period. Final Lab results will be available end of business day 9/9 or 9/10 for August samples. Next round of samples will determine compliance status since we will have collected three consecutive monthly samples.
 - ***Water Treatment Plant Capacity***-The Department has an onsite meeting scheduled at the Memorial Beach WTP on 9/16 with our Engineering firm Tighe & Bond to discuss the concerns.
 - ***Whitcomb, Nelson and Lincoln Street Project***- As of the end of August 61% of the water main has been installed and approximately 16% of the house service laterals. 129 days of the 180 day contract completion with substantial completion at 71%. The Contractor is confident they will meet the completion date October 17, 2021 as long as they do not continue to have material lead-time issues. The Whitcomb to Lake Street 12” to 16” water main connection has been re-configured to account for the Lake Street water main

- replacement in the spring. The new configuration will be a savings to the current project. Final trench paving will be complete before winter.
- **Lake Street Project-**Tighe & Bond has been working with GPR to complete the topo survey and they anticipate getting CAD files for the base mapping in the next couple of weeks. Once the base mapping is complete, they will begin the water main design with the goal of 100% design by the end of the year.
 - **Granite Street Project-**Mid September start. This project will include the replacement of existing water services, reconstruction of the existing drainage system, new granite curb, concrete sidewalks, and reconstruction of the roadway surface. Temporary roadway closures will be required, similar to this spring's gas main replacement project, to complete this work.
 - **Lead and Copper Sampling-**System samples will be collected 9/9.
 - **Wright-Peirce Survey of Our 4,886 Water Services-**We received a proposal from Wright-Peirce. The cost of the proposal was more than anticipated so we contacted Tighe & Bond for a proposal to compare pricing. In the meantime, MassDEP has given us a deadline of October 27, 2021 to complete the Lead and Copper Material Survey Worksheet (MSW). The Department will most likely ask DEP for an extension since the work will take approximately 75 days to complete.
 - **Staffing-**We have received one resume to date for the W10 Operator position we have advertised externally. The applicant does not meet all the requirements. We will post the position internally as a W6 entry level after the Town Warrant, which includes a labor budget increase.
- Sewer Department Updates
 - **Sewer System Rehabilitation Update-**Working on 75% design thru end of November with a goal of 100% design by January 22.
 - **IMA Agreement and True Up-**The Town Administrator at the 8/19 meeting stated an outside vendor and the Town Accountant are handling the true up and there has been no updates to date. Mr. Gabor stated it would be beneficial to conduct the true up annually.
 - **Perryville Station Pump-**We have received one price to date for replacement. We continue to research options for repair or replacement and are waiting for estimates which we hope to have next week. In the meantime, the maintenance staff have been able to keep the station running with used spare parts.
 - **Staffing-**No issues to date-We are awaiting on an internal transfer from Highway to fill the vacant Sewer Maintenance Mechanic position. Highway Superintendent has requested we hold off until 9/17 for the transfer, which is when the application deadline closes to fill the vacancy.
 - During the latest rain event, we experienced a positive fecal coliform sample on the Plants discharge on September 3rd. We have an inquiry with the Lab since we had a

good chlorine residual during sample collection so the results were surprising to Plant staff. The results will be reported on the NETDMR.

- New Business

- Abatement Requests-The Commission discussed the abatement approval process. Moving forward the initial abatement will be approved/disapproved by the Superintendent. If the owner does not agree, appeals will be submitted to the Commissioners for review. Mr. Gabor requested the abatement form be modified to include a check box for appeals.
- **91 Gore Road**-The abatement was denied by the Superintendent.
- **326 Thompson Road**-The abatement was approved by the Superintendent and signed by the Commissioners.
- **208 Killdeer Island**-The abatement was approved by the Superintendent and signed by the Commissioners.
- 1” water service fee-Currently we charge \$2,500 for a privately installed service and \$4,000 for a service installed by the Town to the curb. The \$1,500 difference does not cover a police detail, water department labor, highway department labor, heavy equipment, or material. Most Towns do not offer this construction service but still charge similar fees. The Water Department works with Highway to schedule this work, which can be disruptive to the workload of both Departments. Mr. Gabor asked the Superintendent to review the inter department charges between Highway and the Water Department.

- Adjournment

Next meeting 10/7/21

A motion was made, and seconded, to adjourn the meeting at 3:58 PM by roll-call vote:
Duteau–yea, Gabor–yea and Andrade–yea.