



# Town Of Webster Massachusetts

Est. 1832

## Finance Committee

350 Main Street  
Webster, MA 01570

**Sarah Sansom, Chairman**  
**Laura Backus, Vice Chairman**  
**Matt Fitton, Secretary**  
**Courtney Friedland, Recording Secretary**

**Michael Finamore**  
**Jennifer Findlay**  
**Joshua Sterczala**  
**Joseph Ralph**

## Webster Finance Committee

### Meeting Notice/Agenda

Thursday, June 10, 2021  
Selectmen's Meeting Room  
Webster Town Hall  
350 Main Street, Webster MA 01570  
**6:00 P.M.**

REC'D WEBSTER TOWN CLERK  
JUN 7 '21 AM 8:41

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Webster Finance Committee will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town's website, at [www.webster-ma.gov](http://www.webster-ma.gov). No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. For this meeting, members of the public who wish to watch the meeting may do so via Zoom. To join, residents should login into Zoom at this site <https://us02web.zoom.us/join> and enter Meeting ID 873 7173 8734. Those who would like to participate in or watch the meeting, must pre-register by 3:00 PM on Thursday June 10, 2021 by emailing [selectmen@webster-ma.gov](mailto:selectmen@webster-ma.gov) and request access to the meeting. A password will then be emailed to registrants. This is necessary to avoid any interruptions by "Zoom bombers." In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

### **MEETING CALL TO ORDER AT 6:00 P.M. by Chairperson**

1. *Pledge of Allegiance*  
Welcome new members – Joseph Ralph and Scott Dziedzic

Approve Minutes - May 6, 2021 and April 26, 2021 (Joint meeting)

Town Administrator Report

Town Accountant -

May 2021 year to date budget reports

Discussion related to year end expectations

## **2. OLD BUSINESS**

**Audit Committee**

**School Building Committee**

**FY 2021 Committee Report**

## **3. NEW BUSINESS**

Nominations for 2022 officers (election to be held 1<sup>st</sup> meeting of July 2021)

Chairperson – Runs meetings, prepares agenda's

Vice Chairperson – alternate and assists chairperson

Secretary – Provide committee with open meeting law review. Tracks goals and accomplishments – prepares annual report

Committee appointments

Personnel (2)

School Building (1 and alternate)

Audit (suggest at least 3 from finance, 1 or 2 from selectmen, 1 or 2 from school board)

Capital Planning (3 from finance)

FY 2022 Mission Statement – draft attached.

FY 2022 Goals planning

Educate public on components of tax rate and what impacts it. Resolve how to do this

Multi year Budget planning presentation

5 to 10 year Debt Schedule

Schedule of Current Project ST BANS and year and estimate of impact on Debt Schedule

Schedule of proposed projects and year and estimate of impact on Debt Schedule

Financial Policy Review and recommendations to Board of Selectmen

## **4. PROPOSED FUTURE MEETING DATE:**

July 8, 2021

## **5. INFORMATIONAL MAIL**

## **6. ANY OTHER ITEMS NOT AVAILABLE AT TIME OF POSTING**

## **7. ADJOURNMENT**

Conflict of interest Law - New members and bi-annual renewals. Please remember to submit your completion certificates of the Conflict of Interest Law to the town clerk.

<https://www.mass.gov/complete-conflict-of-interest-law-training-and-summaries#:~:text=Every%20%20years%2C%20all%20state.and%20every%20%20years%20there after.>

Everyone on the committee is deemed a municipal employee and must complete the training. This requirement is also for Personnel and Audit committee. Members should be sworn in for these committees as well.