



**PLEASE SUBMIT FORM 5 DAYS PRIOR TO  
CLOSING**

**FINAL WATER READING FORM**

**TOWN OF WEBSTER WATER/SEWER DEPARTMENT**

38 HILL STREET

P.O. BOX 793

WEBSTER, MA 01570

PHONE: 508-949-3861 FAX: 508-949-3868

**FINAL 2<sup>nd</sup> METER / OUTSIDE WATER METER**

**\*\*\* \$50.00 Final Water Reading Administrative Fee \*\*\***

***Due Payable to the TOWN OF WEBSTER by check/cash Upon Request of Final***

**Water Rates:**      \$52.81    0-500 Cubic Feet  
                                 \$105.62   501-1,000 Cubic Feet

Closing Date \_\_\_\_\_

From: Attorney \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**PLEASE NOTE: This is NOT a Bill** but an adjustment between the buyer and seller. The buyer will be billed for the full (3) three-month period when the bills are issued. All monies must be paid to the buyer at the time of closing, **NOT to the Town of Webster**. All amounts are based on a reading taken at the time of closing, these are actual readings and **does not include any past due amounts**. **Second meters are billed once per year in February.**

Sellers Name: \_\_\_\_\_ Property Location: \_\_\_\_\_

**Office use only**

Acct Number: \_\_\_\_\_

Final Reading: \_\_\_\_\_ Date: \_\_\_\_\_

Base Reading: \_\_\_\_\_ Date: \_\_\_\_\_

Usage (cubic feet) \_\_\_\_\_

Water: \_\_\_\_\_

**Total Adjustment Due:** \_\_\_\_\_

New Owner: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

**THE AMOUNT ON THIS FINAL STATEMENT IS FOR THE CURRENT TIME PERIOD ONLY!**

**Please contact the Office of the Collector for any past due invoices at 508-949-3800 X-4001.**

Please scan & EMAIL request form and the \$50.00 processing fee to [mroy@webster-ma.gov](mailto:mroy@webster-ma.gov) or [kdoyle@webster-ma.gov](mailto:kdoyle@webster-ma.gov) and mail originals to P.O. BOX 793 – Webster, MA 01570