



**PLEASE SUBMIT FORM 5 DAYS PRIOR TO  
CLOSING  
FINAL WATER READING FORM**

**TOWN OF WEBSTER WATER/SEWER DEPARTMENT**

38 HILL STREET  
P.O. Box 793  
WEBSTER, MA 01570  
PHONE: 508-949-3861 FAX: 508-949-3868

**FINAL 2<sup>nd</sup> METER / OUTSIDE WATER METER**

**\*\*\* \$50.00 Final Water Reading Administrative Fee \*\*\***

***Due Payable to the TOWN OF WEBSTER by check/cash Upon Request of Final***

**Water Rates:**      \$52.81    0-500 Cubic Feet  
                                  \$105.62   501-1,000 Cubic Feet

Closing Date \_\_\_\_\_

From: Attorney \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**PLEASE NOTE:** This is NOT a Bill but an adjustment between the buyer and seller. The buyer will be billed for the full (3) three-month period when the bills are issued. All monies must be paid to the buyer at the time of closing, NOT to the Town of Webster. All amounts are based on a reading taken at the time of closing, these are actual readings and does not include any past due amounts. Second meters are billed once per year in February.

Sellers Name: \_\_\_\_\_ Property Location: \_\_\_\_\_

**Office use only**

Acct Number: \_\_\_\_\_

Final Reading: \_\_\_\_\_ Date: \_\_\_\_\_

Base Reading: \_\_\_\_\_ Date: \_\_\_\_\_

Usage (cubic feet) \_\_\_\_\_

Water: \_\_\_\_\_

**Total Adjustment Due:** \_\_\_\_\_

New Owner: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

**THE AMOUNT ON THIS FINAL STATEMENT IS FOR THE CURRENT TIME PERIOD ONLY!**  
Please contact the Office of the Collector for any past due invoices at 508-949-3800 X-4001.

Please scan & EMAIL request form and the \$50.00 processing fee to [mroy@webster-ma.gov](mailto:mroy@webster-ma.gov) or [kdoyle@webster-ma.gov](mailto:kdoyle@webster-ma.gov) and mail originals to P.O. BOX 793 – Webster, MA 01570