



**TOWN OF WEBSTER**  
**Planning Board**  
**350 Main Street, Webster, Massachusetts 01570**  
**(508) 949-3800, Extension 1002**

**FORM A**

**Application for Endorsement of a Plan Believed Not to Require Approval**

Date \_\_\_\_\_

To The Planning Board of Webster, Massachusetts:

The undersigned wishes to record the accompanying plan and requests a determination by said Board that approval by it, under the Subdivision Control Law, is not required. The undersigned believes that such approval is not required for the following reasons:

1. The division of land shown on the accompanying plan is not a subdivision. Every lot shown on said plan has the required amount of frontage in accordance with the Town of Webster Zoning Bylaw and is on public/private way, namely, \_\_\_\_\_ which qualifies a lot for frontage under the Subdivision Control Law.
2. If lots do not have required frontage and area, please explain: \_\_\_\_\_  
\_\_\_\_\_
3. Engineer's Name and Address: \_\_\_\_\_  
\_\_\_\_\_
4. The Owner's title to the land is derived under a deed recorded in the Worcester District Registry of Deeds, Book \_\_\_\_\_ Page \_\_\_\_\_, and is presently shown in whole or part on Assessor's Tax Map \_\_\_\_\_ Parcel \_\_\_\_\_.

Owner's Name and Address \_\_\_\_\_  
\_\_\_\_\_

Applicant's Name (if not owner) and Address \_\_\_\_\_  
\_\_\_\_\_

Applicant's Signature \_\_\_\_\_

**APPROVAL UNDER THE SUBDIVISION CONTROL LAW NOT REQUIRED**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

**DATE** \_\_\_\_\_

Submit three (3) paper copies of the plan and one (1) Mylar copy of the plan to the Webster Planning Board along with the required fee of \$50.00 Base Fee plus \$100.00 Per Lot Modified or Created. Please make checks payable to the Town of Webster. File one completed form and copy of plan with the Town Clerk. Thank You.

**TOWN OF WEBSTER  
OFFICE OF THE PLANNING BOARD  
350 Main Street  
Webster, MA 01570  
(508) 949-3800, Extension 1002**

**ACCEPTANCE BY WEBSTER PLANNING BOARD  
OF SUBMISSION OF ANR PLAN**

**Project Location**

Street Address					
Assessors Map Number			Parcel/Lot Number		
Deed Date		Book		Page	
<b>Applicant</b>			<b>Property Owner (if different from applicant)</b>		
Name			Name		
Mailing Address			Mailing Address		
City/Town	State	Zip Code	City/Town	State	Zip Code

The Webster Planning Board has accepted the submission of the above ANR Plan. This document certifies that, as currently submitted, the ANR Plan meets the minimum submission guidelines as set forth by the Town of Webster, Rules and Regulations Governing the Subdivision of Land. This document certifies that the ANR Plan is officially accepted for Planning Board review and consideration. It does not constitute endorsement of the ANR Plan. Endorsement of the ANR Plan is governed by the Town of Webster Rules and Regulations Governing the Subdivision of Land.

**Date of scheduled meeting in which ANR submission was accepted  
by the Webster Planning Board: \_\_\_\_\_**

**Submission Checklist**

- \_\_\_\_\_ 1) Properly executed Form A.
- \_\_\_\_\_ 2) Check for applicable fee (see attached fee schedule) payable to the: **Town of Webster.**
- \_\_\_\_\_ 3) The plan shall be submitted by delivery at a regularly scheduled meeting of the Webster Planning Board.
- \_\_\_\_\_ 4) Three (3) paper copies and one (1) Mylar of the ANR Plan thereof showing:
  - \_\_\_\_\_ A data table indicating the zoning district of the respective lot(s) and/or parcel(s); frontage, minimum lot area, and setback requirements for the zoning district; scenic road designation (if any); lot area(s) and/or total parcel area; and the percentage of buildable area and coefficient of regularity for each respective lot.
  - \_\_\_\_\_ Plan Title, north point, boundaries, date, scale (1"= 40'), legend, and locus map.

- \_\_\_\_\_ The name and address of the owner of record and the name and address of the applicant (if different from that of the owner of record), and the Worcester District Registry of Deeds book and page reference.
- \_\_\_\_\_ The name, address, and official seal of the land surveyor, designer, or engineer.
- \_\_\_\_\_ The names of all abutters, as determined from the most recent local tax list.
- \_\_\_\_\_ Existing and proposed boundary lines, frontage distance, and area of all lots and parcels which are being created or modified.
- \_\_\_\_\_ The location of existing structures and setback distances to proposed property lines as required by the Webster Zoning By-law.
- \_\_\_\_\_ Lines of existing and proposed streets, ways, lots, and easements. Sufficient data should be provided to determine the location, direction, and length of every street and way line, lot line, and boundary line.
- \_\_\_\_\_ Location of all permanent bounds properly identified as to whether existing or proposed.
- \_\_\_\_\_ All evidence on plan showing that the submitted ANR plan does NOT require approval under the Subdivision Control Law.
- \_\_\_\_\_ Words "Planning Board Approval Under the Subdivision Control Law Not Required" and a space suitable to record the date of action of the Planning Board and the signatures of its members followed by the statement, "Endorsement of this plan is not a determination as to compliance with zoning."
- \_\_\_\_\_ The coefficient of regularity for the proposed lots must be shown on the ANR Plan.

**Town of Webster Planning Board**

**Webster Town Clerk**

\_\_\_\_\_  
Signature of Member

\_\_\_\_\_  
Robert T. Craver, Town Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**A stamped copy of the application form, a copy of this acceptance form, and one copy of the ANR Plan will be filed with the Town Clerk upon acceptance of the plan at a regularly scheduled meeting of the Webster Planning Board.**