



# South Worcester County Communications Center

357 Main Street • Webster, MA 01570 • 508-943-1212  
*Serving the Towns of Webster and Dudley, Massachusetts*



*Gregory Lynskey, Communications Center Director*

**Document #: RFP-2016-001**

Town of Webster  
South Worcester County Communications Center

Request for Proposals  
For  
Current State Assessment and Future Expansion Assessments for  
the SWCCC Regional Dispatch

## **I. General Information and Bid Submission Requirements**

- a. For purposes of this RFP, the term bid shall be considered to be synonymous with the term proposal in accordance with MGL Ch. 30B.
- b. Full RFP package may be picked up Monday thru Friday between 07:00am and 04:00pm at the South Worcester County Communications Center, 357 Main St., Webster, MA 01570. Prospective bidders must pick up the package at this location in order to be notified of addenda to this RFP or to receive responses to other bidders' questions regarding this RFP.
- c. Proposals must be delivered in person no later than Monday, June 6, 2016 at 4PM EST to:  
South Worcester County Communications Center  
Attn: Director Lynskey  
357 Main St.  
Webster, MA 01570
- d. In accordance with MGL Ch. 30B, price proposals must be submitted in a separate sealed envelope from the technical/non-price proposal. Price proposals will be reviewed once technical/non-price proposals have been reviewed and ranked by the SWCCC Board of Directors.
- e. Bids will be opened at the SWCCC Board of Directors Meeting on Thursday, June 9, 2016 at 10AM EST.
- f. The contract will be awarded within thirty (30) days after the bid opening. The time for award may be extended up to forty-five (45) additional days by mutual agreement between the SWCCC Board of Directors and the apparent proposer making the most advantageous as determined by the SWCCC Board of Directors.
- g. If any changes are made to this RFP, an addendum will be issued. Addenda will be mailed or faxed to all bidders on record as having picked up the RFP.
- h. Questions concerning this request for proposals must be submitted in writing to: SWCCC, Director Lynskey, 357 Main St., Webster, MA 01570 before 4PM EST on Tuesday, May 31, 2016. Questions may be delivered, mailed, or faxed. Written responses shall be provided by mail or fax to all bidders on record as having picked up the RFP.

### **Board of Directors:**

Greg Balukonis - Chairman  
Pamela Leduc - Vice Chairman  
Peter Fox - Member  
Randy Becker - Member

### **Operations Board:**

Timothy Bent - Chairman  
Dean Kochanowski - Vice Chairman  
Steven Wojnar - Member  
Brian Hickey - Member  
Gary Milliard - Member