



***Police/Fire Station Project
Webster, MA
Owner Progress Meeting Minutes
#89***

March 3, 2016
Prepared by:

***CDR Maguire
Andrew Pellegrini***

Issued:

March 16, 2016

Next Meeting: TBD @ 10am at Fire Station

Distribution:

Name	Company	Telephone	Email
<i>Brian Perry</i>	PSBC – Chair		brianjperry@yahoo.com
<i>Randy Becker</i>	PSBC – Sec.		rbecker@mapfreusa.com
<i>Chief Timothy Bent</i>	PSBC - Chief PD		timothy.bent@websterpolice.com
Dpt. Chief Rodney Budrow	PSBC – Member Dpt. Chief. PD		golfcop1@verizon.net
Mark Dowgiewicz	PSBC – Selectman		mdowgjpam@aol.com
Gordon Forrester	PSBC – Ret Chief FD		gforrester508@gmail.com
<i>Dpt. Chief Chris Jolda</i>	PSBC – Dpt. Chief FD		websterres4cue@aol.com
Chief Brian Hickey	PSBC – Chief FD		bhickey@webster-ma.gov
<i>Pamela Leduc</i>	Acting Town Administrator		pleduc@webster-ma.gov
Greg Robert	Town IT		grobert@webster-ma.gov
Greg Lynskey	Dispatch Director		lynskeyg@websterpolice.com
Angela Cahill	DRA		acahill@draws.com
Rick Lawrence	DRA		rlawrence@draws.com
Loren Grabinsky	CES		lgrabinsky@cesct.com
Chris Lawson	CDRM		Chris.lawson@cdrmaguire.com
<i>Andrew Pellegrini</i>	CDRM		Andrew.pellegrini@cdrmaguire.com
Ron Stacy	Millennium Builders	860-571-0555	rstacy@millenniumbuildersct.com
Adam Giverson	Millennium Builders		
Ted Tetreault	Building Inspector		ttetreault@webster-ma.gov

Bold Italic names were in attendance.

Architect responsible for distribution to Sub-consultants

Date	Description	Responsible	Required By	Status
<i>General Business</i>				
030316.01	Mr. Perry called the meeting to order at 10:05 am . Attendance as indicated above.			Record
030316.02	The next meetings will be as follows: TBD @ 10am Fire Dept.			Record
030316.03	Motion to approve the Meeting Minutes of 2-4-16 . by: Ms. Leduc 2 nd : Deputy Chief Jolda Discussion: None Vote: All were in favor, hearing no further discussion, the motion passed unanimously.			Record
030316.04	Motion to adjourn the meeting at 10:42 am . by: Mr. Becker Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
<i>Finance</i>				
030316.01	Motion to approve Millennium February 2016 Pay App. No.11 in the amount of \$103,671.60 . by: Mr. Becker Second: Ms. Leduc Discussion: None Vote: All were in favor, hearing no further discussion, the motion passed unanimously.			Record
030316.02	Motion to approve CDR Maguire February 2016 Invoice No.13 in the amount of \$617.65 . by: Mr. Becker Second: Ms. Leduc Discussion: None Vote: All were in favor, hearing no further discussion, the motion passed unanimously.			Record
030316.03	Motion to approve DRA Invoice No.40 in the amount of \$1,000 . by: Mr. Becker Second: Ms. Leduc Discussion: None Vote: All were in favor, hearing no further discussion, the motion passed unanimously.			Record
030316.04	Motion to approve Webster Payment Batch#7472 in the amount of \$375,828.25 . by: Ms. Leduc Second: Mr. Becker Discussion: None Vote: All were in favor, hearing no further discussion, the motion			Record

	<i>passed unanimously.</i>			
030316.05	Motion to approve Millennium COP#39 for Ladder Truck Garage Door Lights in the amount of \$1,471. by: <i>Deputy Chief Jolda</i> Second: <i>Mr. Becker</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i>			Record
030316.06	Motion to approve Not to Exceed \$4,000 to add up to 10 Exterior Lights and associated Wiring. by: <i>Deputy Chief Jolda</i> Second: <i>Mr. Becker</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i>			Record
030316.07	Motion to approve Not to Exceed \$1,000 for Pipe to complete Heating Loop and add a Heater in the Utility Room (Old Police Gym). by: <i>Mr. Becker</i> Second: <i>Ms. Leduc</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i>			Record
Design Items				
020416.01	DRA to get confirmation letter from CES that CES will be Re-commissioning the Entire Police Station at CES cost as they were paid to Commission the Building already. 3-3-16 CES has been in the process of Re-commissioning the Police Building. No Report has been issued from this Re-commissioning to date.	DRA/ CES		Open
Schedule/ Construction				
030316.01	Fire Renovation Update: *The new Generator has been started. *The new Roof Top Unit is scheduled to be fired up any day now, pending the HVAC Control Contractor being onsite. *VCT Flooring is being installed in Deputy Chief Jolda's new office now that the old Generator Exhaust Stack has been removed. *Millennium is scheduled to Wash and Wax floors on the new Fire Side this Saturday. *WB Mason has delivered Furniture and Install is pending Millennium Cleaning and getting the Heat on. *Plumbing has been roughed- in the new Bathroom on the existing Fire side of the Station next to the Conference Room. *New Exterior Stainless Railings are being Installed today on the new Fire Side of the Station. *Electrical is complete on the new Fire side. Energy will be back onsite when the other side of the Station is ready in hopefully two weeks.			Record

	<p>Police Station Update: *Re-Comissioning is On-Going. Report to be issued by CES ASAP. *Still no power to the Man Door in the Sally-port. OA/ Mello not proceeding due to entitlement. *Boiler#2 was Replaced and seems to be working Properly. *Flagpole still not draining water properly. *Sally-Port Doors not closing properly. *Doors not closing properly due to all the fluctuations in HVAC air pressures. *Rust is bleeding through Paint on Basement Door Frames.</p>			
<i>Other Construction Items</i>				
	N/A at this time.			