



***Police/Fire Station Project  
Webster, MA  
Owner Progress Meeting Minutes  
#86***

December 3, 2015  
Prepared by:

***CDR Maguire  
Andrew Pellegrini***

Issued:

***December 16, 2015***

***Next Meeting: Thursday 1-7-16 @ 10am at Fire Station***

Distribution:

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***Bold Italic names were in attendance.***

***Architect responsible for distribution to Sub-consultants***

Date	Description	Responsible	Required By	Status
<b>General Business</b>				
120315.01	Mr. Perry called the meeting to order at <i>10:08 am</i> . Attendance as indicated above.			<b>Record</b>
120315.02	The next meetings will be as follows: <b>Thursday 1-7-15 @ 10am Fire Dept.</b>			<b>Record</b>
120315.03	<p>Motion to approve the Meeting Minutes of <b>11-3-15</b>.            by: <i>Chief Hickey</i>            2<sup>nd</sup>: <i>Deputy Chief Jolda</i>            Discussion: <i>None</i>            Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p> <p>Motion to approve the Meeting Minutes of <b>11-12-15</b>.            by: <i>Chief Hickey</i>            2<sup>nd</sup>: <i>Chief Bent</i>            Discussion: <i>None</i>            Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p>			<b>Record</b>
120315.04	<p>Motion to adjourn the meeting at <i>11:33 am</i>.            by: <i>Chief Hickey</i>            Discussion: <i>None</i>            Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p>			<b>Record</b>
<b>Finance</b>				
120315.01	<p>Motion to approve <b>Millennium November 2015 Pay App. No.8</b> in the amount of <b>\$171,902.50</b>.            by: <i>Chief Hickey</i>            Second: <i>Chief Bent</i>            Discussion: <i>None</i>            Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p>			<b>Record</b>
120315.02	<p>Motion to approve <b>CDR Maguire November 2015 Invoice No.10</b> in the amount of <b>\$4,425.60</b>.            by: <i>Chief Hickey</i>            Second: <i>Deputy Chief Jolda</i>            Discussion: <i>None</i>            Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p>			<b>Record</b>
120315.03	<p>Motion to approve <b>DRA November 2015 Invoice</b> in the amount of <b>\$5,000</b>.            by: <i>Deputy Chief Jolda</i>            Second: <i>Mr. Forrester</i>            Discussion: <i>None</i>            Vote: <i>All were in favor, hearing no further discussion, the motion</i></p>			<b>Record</b>

	<i>passed unanimously.</i>			
<b>120315.04</b>	Motion to approve <b>Millennium COP#28</b> to wire Garage Heaters in the amount of <b>\$1,858</b> . by: <i>Deputy Chief Jolda</i> Second: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i>			<b>Record</b>
<b>120315.05</b>	Motion to approve <b>Millennium COP#29</b> to re-wire Thermostat for Garage Heaters in the amount of <b>\$721</b> . by: <i>Chief Bent</i> Second: <i>Mr. Forrester</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i>			<b>Record</b>
<b>120315.06</b>	Motion to approve <b>Millennium COP#30</b> to Install exterior metal Railings in the amount of <b>\$8,497</b> . by: <i>Chief Hickey</i> Second: <i>Deputy Chief Jolda</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i>			<b>Record</b>
<b>120315.07</b>	<b>Deputy Chief Jolda presented a quote for new Gear Lockers for the new Gear Room. Shipman's Fire Equipment Quote dated 11-25-15 in the amount of \$12,358.</b>	<b>Town</b>		<b>Open</b>
<b>Design Items</b>				
<b>071615.01</b>	DRA/ CES to investigate why there is a Wet and a Dry Sprinkler system on the plans, when the Apparatus Bay is a heated space. 8-13-15 No response to date. 9-17-15 Encore Sprinkler has proceeded with an all wet sprinkler system. CES recommends dry systems in the Garages because of doors opening in the cold. Both Garages are heated and the Committee would like an all wet system. DRA to issue a Proposal Request for deleting the Dry system in its entirety and providing a credit for this scope of work. 10-7-15 Encore has sent in a minimal credit. Millennium to discuss revised credit with Encore. 11-3-15 Same as above. <b>12-3-15 Millennium submitted a revised credit and it is being reviewed by DRA/CES.</b>	<b>DRA/CES</b>		<b>Open</b>
<b>100715.01</b>	DRA to issue a Proposal Request to for new lights in Rm.130. Contract documents call for existing lights to be re-used, but the lights are old and not functional. 11-3-15 PR was issued by DRA and Millennium is pricing. <b>12-3-15 COP#26 was approved at the 11-12-15 meeting.</b>			<b>Closed</b>
<b>120315.01</b>	<b>Scott the Town Engineer has requested a CD with all Police Drawings and Documents that are available electronically.</b>	<b>DRA</b>		<b>Open</b>
<b>Schedule/ Construction</b>				

120315.01	<p><b>Fire Renovation Update:</b>          *Paint is 95% complete in the Apparatus Bay.          *Acoustical Ceiling Grid has been Installed on the new Fire side.          *Electrical Rough-In is ongoing through-out the Building.          *Ductwork is complete to the Plymovent System in the Apparatus Bay.          *Sprinkler Piping is 95% complete and being prepared for Testing.          *The Plumber has demo'd as much pipe as they can in the Bathroom next to the Meeting Room. The Plumbing to the single Women's Room is still in Place.          *Coordination is ongoing with National Grid Electric. N Grid marked out the current electrical service and is due back out in two weeks. Energy Electric is finalizing Gear submittals based on N Grid's Foreman's Direction this past week.          *The Gas Line has been installed to the Building by National Grid and the new Meter has been Installed.          *Floor Grinding and Sanding to start any day on the new Fire Side and VCT Flooring to start Monday. Ceramic Tile is ready for install and has not started yet.</p> <p><b>Police Station Update:</b>          *HVAC issues still occurring through-out the Building. CES has issued a Field Report to ATC to correct control wiring to VAV's. The Owner of ATC is working with Mike White of ATC to hopefully correct the control wiring issues. Problems have been occurring for over a year now and if the HVAC system is not functioning properly soon, the Town will be reviewing with Town Counsel. The Town cannot sign a Maintenance agreement with an HVAC Company until the Constructed system is working 100%.          *Still no power to the Man Door in the Sally-port. OA/ Mello not proceeding due to entitlement.          *Still having Issues with Boiler#2. Error codes continue, CES to direct ATC to replace the Viessman Boiler#2.          *Flagpole still not draining water properly.</p>			<b>Record</b>
<b>Other Construction Items</b>				
071615.01	<p>Ron to check with his office regarding the whereabouts of Certified Payrolls.          8-13-15 Same as above.          9-17-15 Same as above.          10-7-15 Same as above.          11-3-15 Same as above.          12-3-15 Same as above.</p>	<b>Millennium</b>		<b>Open</b>