



***Police/Fire Station Project  
Webster, MA  
Owner Progress Meeting Minutes  
#83***

October 7, 2015  
Prepared by:

***CDR Maguire  
Andrew Pellegrini***

Issued:

***October 11, 2015***

***Next Meeting: Thursday 10-29-15 @ 10am at Fire Station***

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***Bold Italic names were in attendance.***

***Architect responsible for distribution to Sub-consultants***

<b>Date</b>	<b>Description</b>	<b>Responsible</b>	<b>Required By</b>	<b>Status</b>
<b><i>General Business</i></b>				
<b>100715.01</b>	Mr. Perry called the meeting to order at <b>10:09 am</b> . Attendance as indicated above.			<b>Record</b>
<b>100715.02</b>	The next meetings will be as follows: <b>Thursday 10-29-15 @ 10am Fire Dept.</b>			<b>Record</b>
<b>100715.03</b>	Motion to approve the Meeting Minutes of <b>9-17-15</b> . by: <b>Deputy Chief Budrow</b> 2 <sup>nd</sup> : <b>Chief Hickey</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, the motion passed unanimously.</b>			<b>Record</b>
<b>100715.04</b>	Motion to adjourn the meeting at <b>11:27 am</b> . by: <b>Chief Hickey</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
<b><i>Finance</i></b>				
<b>100715.01</b>	Motion to approve <b>Millennium August Inv.5</b> in the amount of <b>\$197,937.25</b> . by: <b>Chief Hickey</b> Second: <b>Deputy Chief Jolda</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, the motion passed unanimously.</b>			<b>Record</b>
<b>100715.02</b>	Motion to approve <b>Millennium September Inv.6</b> in the amount of <b>\$300,247.50</b> . by: <b>Chief Hickey</b> Second: <b>Deputy Chief Jolda</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, the motion passed unanimously.</b>			<b>Record</b>
<b>100715.03</b>	Payment Warrant for a total of <b>\$68,696.35</b> for payments to CDR Maguire, DRA, Millennium, Axiom, Eagle Leasing, etc.			<b>Record</b>
<b>100715.04</b>	Motion to approve <b>CCD#3</b> for added existing water pipe insulation that was abated. by: <b>Chief Hickey</b> Second: <b>Chief Bent</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, the motion passed unanimously.</b>			<b>Record</b>
<b>100715.05</b>	Motion to approve <b>CCD#4</b> not to exceed <b>\$3,000</b> for electrical outlet and switch for a future Garbage Disposal and electrical outlet and data			<b>Record</b>

	<p>outlet for future Projector.                      by: <b>Chief Hickey</b>                      Second: <b>Deputy Chief Jolda</b>                      Discussion: <i>None</i>                      Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p>			
<b>100715.06</b>	<p>Motion to approve <b>CCD#5</b> not to exceed <b>\$7,000</b> for (3) New doors, frames, etc. at the two Basement and one Level 1 rear Door.                      by: <b>Chief Hickey</b>                      Second: <b>Deputy Chief Jolda</b>                      Discussion: <i>None</i>                      Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p>			<b>Record</b>
<b>100715.07</b>	<p>Motion to approve <b>COP#20</b> in the amount of <b>\$10,815</b> for extension of the Fire Sprinkler service line and Hydrant Installation.                      by: <b>Chief Hickey</b>                      Second: <b>Deputy Chief Jolda</b>                      Discussion: <i>None</i>                      Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p>			<b>Record</b>
<b>100715.08</b>	<p>Motion to approve <b>COP#22</b> in the amount of <b>\$5,971</b> for Apparatus Bay pipe Insulation.                      by: <b>Chief Hickey</b>                      Second: <b>Chief Bent</b>                      Discussion: <i>None</i>                      Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p>			<b>Record</b>
<b>100715.09</b>	<p>Motion to approve <b>COP#23</b> in the amount of <b>\$2,072</b> for Infill of Transom Windows above Doors on the old Police side.                      by: <b>Chief Hickey</b>                      Second: <b>Deputy Chief Jolda</b>                      Discussion: <i>None</i>                      Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p>			<b>Record</b>
<b>100715.10</b>	<p>Motion to approve <b>COP#24</b> in the amount of <b>\$8,115</b> for flow fill in Lake Rd. and added work for a new domestic water service.                      by: <b>Chief Hickey</b>                      Second: <b>Chief Bent</b>                      Discussion: <i>None</i>                      Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p>			<b>Record</b>
<b>100715.11</b>	<p>Motion to approve <b>COP#25</b> in the amount of <b>\$1,380</b> for demo of wall at Rm.130 to the Apparatus Bay.                      by: <b>Chief Hickey</b>                      Second: <b>Deputy Chief Jolda</b>                      Discussion: <i>None</i>                      Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i></p>			<b>Record</b>

<b>Design Items</b>				
<b>071615.01</b>	<p>DRA/ CES to investigate why there is a Wet and a Dry Sprinkler system on the plans, when the Apparatus Bay is a heated space.                      8-13-15 No response to date.                      9-17-15 Encore Sprinkler has proceeded with an all wet sprinkler system. CES recommends dry systems in the Garages because of doors opening in the cold. Both Garages are heated and the Committee would like an all wet system. DRA to issue a Proposal Request for deleting the Dry system in its entirety and providing a credit for this scope of work.  <b>10-7-15 Encore has sent in a minimal credit. Millennium to discuss revised credit with Encore.</b></p>	Millennium		Open
<b>060215.01</b>	<p>Need to confirm scope and rough-in owned in the contract for Camera locations.                      6-18-15 Same as above.                      7-16-15 Same as above.                      8-13-15 Same as above.                      9-17-15 Same as above.  <b>10-7-15 Same as above.</b></p>	DRA/ CES		Open
<b>060215.02</b>	<p>DRA/ CES to issue a PR for an In-Direct Water Heater.                      6-18-15 Same as above.                      7-16-15 Same as above.                      8-13-15 CES has issued a sketch and Millennium is pricing.  <b>10-7-15 Millennium has received credit from Lapan Plumbing for roughly 8k and is waiting for Energy Electric credit.</b></p>	Millennium		Open
<b>091715.01</b>	<p>Chief Hickey mentioned that the Town IT Dept. has an issue with the specified access control. DRA to forward the Millennium submittal to Andrew P./ Town IT ASAP for further investigation.  <b>10-7-15 Andrew P. reviewed and it is best for Millennium to proceed per the contract documents and the submittal that has been approved.</b></p>			Closed
<b>100715.01</b>	<p><b>DRA to issue a Proposal Request to for new lights in Rm.130. Contract documents call for existing lights to be re-used, but the lights are old and not functional.</b></p>	DRA		Open
<b>Schedule/ Construction</b>				
<b>100715.01</b>	<p><b>Fire Renovation Update:</b>                      *Drywall on the old Police side is near complete and taping is ongoing.                      *Prime and 1<sup>st</sup> coat of Paint on old Police side to start next week.                      *Windows have been installed on the old Police side.                      *Steel for Roof top unit is complete.                      *Roof top Unit install next Wednesday.                      *Sprinkler Piping is complete on the old Police side and Apparatus Bay.                      *Plumbing Fixtures have been removed from the existing Bathroom on the existing Fire side.                      *Site work is ongoing. New Fire Sprinkler Service has been installed and conduit to the Generator Pad has been installed.</p> <p><b>Police Station Update:</b>                      *HVAC issues still occurring through-out the Building. CES/</p>			Record

	<p><b>ATC/ Daiken met onsite this past Tuesday and are investigating problems. Doors are not operating correctly do to the constant change of pressures in the Building.</b></p> <p><b>*Still no power to the Man Door in the Sally-port. OA/ Mello not proceeding due to entitlement.</b></p> <p><b>*Still having Issues with Boiler#2. Most recent error code is showing E8.</b></p> <p><b>*Flagpole still not draining water properly.</b></p>			
<b>Other Construction Items</b>				
<b>071615.01</b>	<p>Ron to check with his office regarding the whereabouts of Certified Payrolls.</p> <p>8-13-15 Same as above.</p> <p>9-17-15 Same as above.</p> <p><b>10-7-15 Same as above.</b></p>	<b>Millennium</b>		<b>Open</b>
<b>071615.03</b>	<p>Town to explore the option of the DPW supplying a Fire Hydrant at the island between Beach Rd. and the Old Police Parking when the new utilities are installed.</p> <p>8-13-15 Same as above as site work has still not started.</p> <p>9-17-15 Andrew P./ Adam have had discussions with the Town water dept. and there is a hydrant at the Lake storage up the street when needed.</p> <p><b>10-7-15 Hydrant was installed by the site contractor.</b></p>			<b>Closed</b>
<b>081315.01</b>	<p>The Committee has requested an updated Construction Schedule.</p> <p>9-17-15 Millennium is working on a schedule update.</p> <p><b>10-7-15 Millennium has submitted a schedule that shows the Fire Dept. moving to the old Police side on 11-18-15 and the Project complete in late January 2016. All parties pushing for December 1<sup>st</sup> completion.</b></p>			<b>Closed</b>