



***Police/Fire Station Project
Webster, MA
Owner Progress Meeting Minutes
#82***

September 17, 2015
Prepared by:

***CDR Maguire
Andrew Pellegrini***

Issued:

September 27, 2015

Next Meeting: Thursday 10-8-15 @ TBD at Fire Station

Distribution:

Name	Company	Telephone	Email
<i>Brian Perry</i>	PSBC – Chair		bperry@web5.com
Randy Becker	PSBC – Sec.		rbecker@mapfreusa.com
Chief Timothy Bent	PSBC - Chief PD		timothy.bent@websterpolice.com
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<i>Dpt. Chief Chris Jolda</i>	PSBC – Dpt. Chief FD		websterres4cue@aol.com
<i>Chief Brian Hickey</i>	PSBC – Chief FD		bhickey@webster-ma.gov
<i>Pamela Regis</i>	Acting Town Administrator		pregis@webster-ma.gov
Greg Robert	Town IT		grobert@webster-ma.gov
Greg Lynskey	Dispatch Director		lynskeyg@websterpolice.com
<i>Angela Cahill</i>	DRA		acahill@draws.com
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<i>Andrew Pellegrini</i>	CDRM		Andrew.pellegrini@cdrmaguire.com
Ron Stacy	Millennium Builders	860-571-0555	rstacy@millenniumbuildersct.com
<i>Adam</i>	Millennium Builders		
Ted Tetreault	Building Inspector		ttetreault@webster-ma.gov
<i>Scott Charpentier</i>	Town Engineer		scharpentier@webster-ma.gov

Bold Italic names were in attendance.

Architect responsible for distribution to Sub-consultants

Date	Description	Responsible	Required By	Status
General Business				
091715.01	Mr. Perry called the meeting to order at <i>10:09 am</i> . Attendance as indicated above.			Record
091715.02	The next meetings will be as follows: Thursday 10-8-15 @ TBD Fire Dept.			Record
091715.03	Motion to approve the Meeting Minutes of 8-13-15 . by: <i>Chief Hickey</i> 2 nd : <i>Deputy Chief Jolda</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i> <i>*Minutes from the 8-5-15 meeting are being processed by Mr. Becker.</i>			Record
091715.04	Motion to adjourn the meeting at <i>11:18 am</i> . by: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			Record
Finance				
091715.01	Motion to approve Millennium COP#21 in the amount of \$2,583 for added metal deck and roofing work after the old roof was stripped. DRA to incorporate into Change Order#4 . by: <i>Chief Hickey</i> Second: <i>Deputy Chief Jolda</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>	DRA		Record
091715.02	Motion to approve CDR Maguire July15 Invoice 6 in the amount of \$3,526 . by: <i>Chief Hickey</i> Second: <i>Deputy Chief Jolda</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			Record
091715.03	Motion to approve CDR Maguire August/ half of September15 Invoice 7 in the amount of \$4,732.60 . by: <i>Deputy Chief Jolda</i> Second: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			Record
091715.04	Motion to approve DRA Fire Invoice 34 in the amount of \$5,000 . by: <i>Chief Hickey</i>			Record

	<p>Second: <i>Deputy Chief Jolda</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p>			
091715.05	<p>Motion to approve CCD#2 for additional work in the main Bathroom next to the existing meeting room. DRA to send to Pam Regis for signature. by: <i>Chief Hickey</i> Second: <i>Deputy Chief Jolda</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p>	DRA/ Town		Open
081315.05	<p>Motion to conditionally approve PCO#16 in the amount of a credit of (2,100) and PCO#18 in the amount of \$3,885 pending CES review and approval. by: <i>Mr. Becker</i> Second: <i>Deputy Chief Jolda</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p> <p>9-17-15 DRA/CES requesting more break-down from Millennium sub-contractors.</p>	DRA/CES/ Millennium		Open
Design Items				
071615.01	<p>DRA/ CES to investigate why there is a Wet and a Dry Sprinkler system on the plans, when the Apparatus Bay is a heated space.</p> <p>8-13-15 No response to date.</p> <p>9-17-15 Encore Sprinkler has proceeded with an all wet sprinkler system. CES recommends dry systems in the Garages because of doors opening in the cold. Both Garages are heated and the Committee would like an all wet system. DRA to issue a Proposal Request for deleting the Dry system in its entirety and providing a credit for this scope of work.</p>	DRA		Open
061815.03	<p>DRA to issue a PR to Millennium for new insulation at the Apparatus Bay piping that was abated (Price for just elbows/ joints that were abated and price for all new).</p> <p>7-16-15 Same as above.</p> <p>8-13-15 Same as above.</p> <p>9-17-15 DRA has issued a Proposal Request and Millennium is pricing this added work.</p>	Millennium		Open
060215.01	<p>Need to confirm scope and rough-in owned in the contract for Camera locations. 6-18-15 Same as above. 7-16-15 Same as above. 8-13-15 Same as above. 9-17-15 Same as above.</p>	DRA/ CES		Open

060215.02	<p>DRA/ CES to issue a PR for an In-Direct Water Heater.</p> <p>6-18-15 Same as above.</p> <p>7-16-15 Same as above.</p> <p>8-13-15 CES has issued a sketch and Millennium is pricing.</p>	Millennium		Open
091715.01	<p>Chief Hickey mentioned that the Town IT Dept. has an issue with the specified access control. DRA to forward the Millennium submittal to Andrew P./ Town IT ASAP for further investigation.</p>	DRA		Open
091715.02	<p>DRA to issue a CCD to delete/ credit the two contract electric water heaters and associated piping, electrical, etc. to them. Plumber to provide and turn over one Indirect water heater to the Town for use at a later time. Deputy Chief Jolda supplied CES with two options for a Indirect water heater.</p>	DRA		Open
Schedule/ Construction				
091715.01	<p>Fire Renovation Update:</p> <ul style="list-style-type: none"> *Abatement on the existing Fire side is 50% complete. *Roofing on the old Police side is complete except for cutting in penetrations and metal coping. *Metal framing is 90% complete on the Old Police Side. *Window sills have been installed on the Old Police Side. There was an issue with the old/ new window headers. Window Installer due back any day to install windows. *Garage Door work in the Apparatus Bay is complete except for the one Door that will get modified for the new Tower Truck. *Plumbing, HVAC, Sprinkler, and Electrical work are ongoing on the Old Police side. *Bathroom demo has started in the main Bathroom next to the existing meeting room. *Site was supposed to start after 4th of July and still has not started. Site work to start next week. *Roof Top Unit Curb is scheduled for install tomorrow. Roof Top Unit is shipping 9-23-15 and will be onsite by the end of the month. <p>Police Station Update:</p> <ul style="list-style-type: none"> *HVAC issues still occurring through-out the Building. CES/ ATC/ Daiken working on the system as needed. Doors are not operating correctly do to the constant change of pressures in the Building. *Still no power to the Man Door in the Sally-port. OA/ Mello not proceeding due to entitlement. *Fume Hood is functional and operating. *Still having Issues with Boiler#2. Most recent error code is showing E8. 			Record
Other Construction Items				
071615.01	<p>Ron to check with his office regarding the whereabouts of Certified Payrolls.</p> <p>8-13-15 Same as above.</p> <p>9-17-15 Same as above.</p>	Millennium		Open

<p>071615.03</p>	<p>Town to explore the option of the DPW supplying a Fire Hydrant at the island between Beach Rd. and the Old Police Parking when the new utilities are installed.</p> <p>8-13-15 Same as above as site work has still not started.</p> <p>9-17-15 Andrew P./ Adam have had discussions with the Town water dept. and there is a hydrant at the Lake storage up the street when needed.</p>			<p>Open</p>
<p>081315.01</p>	<p>The Committee has requested an updated Construction Schedule.</p> <p>9-17-15 Millennium is working on a schedule update.</p>	<p>Millennium</p>		<p>Open</p>