



***Police/Fire Station Project  
Webster, MA  
Owner Progress Meeting Minutes  
#81***

August 13, 2015  
Prepared by:

***CDR Maguire  
Andrew Pellegrini***

Issued:  
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**Next Meeting: Thursday 9-17-15 @ 10am at Fire Station**

Distribution:

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***Bold Italic names were in attendance.  
Architect responsible for distribution to Sub-consultants***

Date	Description	Responsible	Required By	Status
<b>General Business</b>				
081315.01	Mr. Perry called the meeting to order at <b>10:08 am</b> . Attendance as indicated above.			<b>Record</b>
081315.02	The next meetings will be as follows: <b>Thursday 9-17-15 @ 10am Fire Dept.</b>			<b>Record</b>
081315.03	Motion to approve the Meeting Minutes of <b>7-16-15</b> . by: <b>Chief Hickey</b> 2 <sup>nd</sup> : <b>Deputy Chief Jolda</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, the motion passed unanimously.</b> <b>*Minutes from the 8-5-15 meeting are being processed by Mr. Becker.</b>			<b>Record</b>
081315.04	Motion to adjourn the meeting at <b>11:09 am</b> . by: <b>Chief Hickey</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
<b>Finance</b>				
081315.01	Motion to approve <b>Millennium June Pay App. No.4</b> in the amount of <b>\$38,289.75</b> . by: <b>Mr. Becker</b> Second: <b>Deputy Chief Budrow</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
081315.02	<b>CDR Maguire July Fire Inv.6</b> tabled as Invoice was not received yet.			<b>Record</b>
081315.03	Motion to approve <b>DRA Fire Invoice 33</b> in the amount of <b>\$5,000</b> and <b>DRA Police Invoice40</b> in the amount of <b>\$2,240</b> . by: <b>Mr. Becker</b> Second: <b>Deputy Chief Budrow</b> Discussion: <b>None</b> Vote: <b>All were in favor, except Deputy Chief Jolda, hearing no further discussion, the motion passed.</b>			<b>Record</b>
081315.04	Motion to approve <b>Change Order #3</b> in the amount of <b>\$34,760</b> . by: <b>Mr. Becker</b> Second: <b>Chief Hickey</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
081315.05	Motion to conditionally approve <b>PCO#16</b> in the amount of <b>a credit of (2,100)</b> and <b>PCO#18</b> in the amount of <b>\$3,885</b> pending CES review and	DRA/CES		<b>Open</b>

	<p>approval.                  by: <i>Mr. Becker</i>                  Second: <i>Deputy Chief Jolda</i>                  Discussion: <i>None</i>                  Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p>			
<b>081315.06</b>	<p>Motion to approve <b>PCO#15</b> in the amount of <b>\$12,500</b> to make the front middle Garage Door Higher for the new Ladder truck. Roofing is an allowance and will be finalized when the work is complete.                  by: <i>Mr. Becker</i>                  Second: <i>Chief Hickey</i>                  Discussion: <i>None</i>                  Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p>	Millennium		<b>Open</b>
<b>081315.07</b>	<p>Motion to approve revised <b>PCO#11R</b> to <b>\$5,003</b>. This is (886) less than the originally approved PCO#11.                  by: <i>Mr. Becker</i>                  Second: <i>Deputy Chief Budrow</i>                  Discussion: <i>None</i>                  Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p>			<b>Record</b>
<b>060215.02</b>	<p>Motion to approve CCD#1 to proceed with Demo and Floating of the old concrete floor under the old Jail Cells.                  by: <i>Mr. Forrester</i>                  Second: <i>Chief Hickey</i>                  Discussion: <i>None</i>                  Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p> <p>6-18-15 Demo of the old concrete floor is complete. Floor still needs to be leveled prior to Flooring.</p> <p>7-16-15 Millennium to place concrete infill over next couple days.</p> <p><b>8-13-15 The work is complete and the PCO is approved in CO#3. This item is Closed.</b></p>			<b>Closed</b>
<b>Design Items</b>				
<b>071615.01</b>	<p>DRA/ CES to investigate why there is a Wet and a Dry Sprinkler system on the plans, when the Apparatus Bay is a heated space.</p> <p><b>8-13-15 No response to date.</b></p>	DRA/ CES		<b>Open</b>
<b>061815.01</b>	<p>DRA to investigate with the Structural Engineer raising the middle Garage Door Bay at the front of the Station for the new Ladder Truck. PR to be issued to Millennium if more investigative work needs to be done.</p> <p>7-16-15 DRA working with Structural Engineer to provide a sketch for Millennium to price.</p> <p><b>8-13-15 DRA transmitted a sketch to Millennium and PCO#15 was approved above. This item is Closed</b></p>			<b>Closed</b>

<p><b>061815.03</b></p>	<p>DRA to issue a PR to Millennium for new insulation at the Apparatus Bay piping that was abated (Price for just elbows/ joints that were abated and price for all new).</p> <p>7-16-15 Same as above.</p> <p><b>8-13-15 Same as above.</b></p>	<p>DRA</p>		<p><b>Open</b></p>
<p><b>061815.04</b></p>	<p>DRA to issue a PR to Millennium for Roof Drain Plumbing that was not in the original Bid and differed from Roof/ Plumbing Plans. Roofing is on hold at this time.</p> <p>7-16-15 Pricing was roughly \$45,000 for added Drain Piping. Existing (2) drains to remain and Millennium to price a third Roof drain and replacement of the purchased Roofing that is already on the Roof.</p> <p><b>8-13-15 This PCO was approved at the 8-5-15 meeting in Change Order #3. This item is Closed.</b></p>			<p><b>Closed</b></p>
<p><b>050715.01</b></p>	<p>DRA/ CES is currently Re-designing the loads on the Town supplied 50kw Generator. The most critical items to be on the Generator for the Fire Dept. are Lighting and Overhead Doors. If there is not enough room on the Generator the Vehicle Exhaust may be taken off the new load chart.</p> <p>6-2-15 Millennium is waiting for Sketches from DRA/ CES.</p> <p>6-18-15 Same as above.</p> <p>7-16-15 DRA has issued a sketch for Millennium to price.</p> <p><b>8-13-15 PCO#18 was conditionally approved above. This item is Closed.</b></p>			<p><b>Closed</b></p>
<p><b>060215.01</b></p>	<p>Need to confirm scope and rough-in owned in the contract for Camera locations.</p> <p>6-18-15 Same as above.</p> <p>7-16-15 Same as above.</p> <p><b>8-13-15 Same as above.</b></p>	<p>DRA/ CES</p>		<p><b>Open</b></p>
<p><b>060215.02</b></p>	<p>DRA/ CES to issue a PR for an In-Direct Water Heater.</p> <p>6-18-15 Same as above.</p> <p>7-16-15 Same as above.</p> <p><b>8-13-15 CES has issued a sketch and Millennium is pricing.</b></p>	<p>Millennium</p>		<p><b>Open</b></p>
<p><b><i>Schedule/ Construction</i></b></p>				
<p><b>081315.01</b></p>	<p><b>Fire Renovation Update:</b>                  *Abatement on the existing Fire side is 50% complete.                  *Roofing on the old Police side has started.</p>			<p><b>Record</b></p>

	<p><b>*The Apparatus Bay Ceiling has been Painted and the Plymovent Hoses have been installed.</b></p> <p><b>*Metal framing is 90% complete on the Old Police Side.</b></p> <p><b>*Windows are still in Fabrication and due to ship soon.</b></p> <p><b>*Garage Door Install to start next week.</b></p> <p><b>*Plumbing and other work to start on the existing Fire side Bathrooms soon as the existing Bathrooms are falling apart. This work has not started due to a masonry wall chase that was not on the contract Documents. DRA to issue a CCD to demo this wall.</b></p> <p><b>*Site was supposed to start after 4<sup>th</sup> of July and still has not started.</b></p> <p><b>Police Station Update:</b></p> <p><b>*Mello to replace EXIT Sign in the Community Room that caught on Fire and also investigate why the EXIT signs in the Basement continue to flash next Friday.</b></p> <p><b>*OA to install manufacturers recommended hole in the bottom of the Flag Pole, because it continues to fill up with water.</b></p> <p><b>*Misc. Diffusers are starting to rust through-out the Building.</b></p> <p><b>*Still having issues with Boiler #2.</b></p> <p><b>*Mello Electric due back soon for Dispatch and Tel-com Lighting issues.</b></p> <p><b>*Still no power to the Man Door in the Sally-port. OA/ Mello not proceeding due to entitlement.</b></p> <p><b>*Still having issues with the Fume Hood. OA/ Mello/ ATC not proceeding due to entitlement.</b></p> <p><b>*Mold has been found in a Men's Locker in the Basement Locker Room. CES and ATC to investigate why this happened.</b></p>			
<b><i>Other Construction Items</i></b>				
<b>071615.01</b>	<p>Ron to check with his office regarding the whereabouts of Certified Payrolls.</p> <p><b>8-13-15 Same as above.</b></p>	Millennium		<b>Open</b>
<b>071615.02</b>	<p>PR05 is VOID. Millennium to revise PR06 with a Sidelight, revise PR08 with a simpler Window, and revise PR09 with just wall and door work.</p> <p><b>8-13-15 Millennium has re-priced these items and this item is Closed.</b></p>			<b>Closed</b>
<b>071615.03</b>	<p>Town to explore the option of the DPW supplying a Fire Hydrant at the island between Beach Rd. and the Old Police Parking when the new utilities are installed.</p> <p><b>8-13-15 Same as above as site work has still not started.</b></p>	Town		<b>Open</b>
<b>081315.01</b>	<b>The Committee has requested an updated Construction Schedule.</b>	Millennium		<b>Open</b>
<b>081315.02</b>	<b>The Committee is concerned with the pace of the construction work. Andrew P./ Rick L. informed the Committee that Millennium has not requested any additional time/ compensation to date.</b>	All		<b>Open</b>