



***Police/Fire Station Project
Webster, MA
Owner Progress Meeting Minutes
#78***

June 18, 2015
Prepared by:

***CDR Maguire
Andrew Pellegrini***

Issued:

July 10, 2015

Next Meeting: Thursday 7-16-15 @ 10am at Fire Station

Distribution:

Name	Company	Telephone	Email
<i>Brian Perry</i>	PSBC – Chair		bperry@web5.com
<i>Randy Becker</i>	PSBC – Sec.		rbecker@mapfreusa.com
<i>Chief Timothy Bent</i>	PSBC - Chief PD		timothy.bent@websterpolice.com
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Gordon Forrester	PSBC – Ret Chief FD		gforrester508@gmail.com
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Pamela Regis	Acting Town Administrator		pregis@webster-ma.gov
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<i>Ted Tetreault</i>	Building Inspector		ttetreault@webster-ma.gov
<i>Scott Charpentier</i>	Town Engineer		scharpentier@webster-ma.gov

Bold Italic names were in attendance.

Architect responsible for distribution to Sub-consultants

Date	Description	Responsible	Required By	Status
<i>General Business</i>				
061815.01	Mr. Perry called the meeting to order at 10:10 am . Attendance as indicated above.			Record
061815.02	The next meetings will be as follows: Thursday 7-16-15 @ 10am Fire Dept. Thursday 8-13-15 @ 10am Fire Dept. Thursday 9-17-15 @ 10am Fire Dept.			Record
061815.03	Motion to approve the Meeting Minutes of 6-2-15 . by: Chief Bent 2 nd : Deputy Chief Budrow Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
061815.04	Motion to adjourn the meeting at 10:51 am . by: Mr. Perry Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
<i>Finance</i>				
061815.01	Motion to approve Millennium PCO#8 in the amount of \$1,005 to level the two missing window sills in the Community Room. This PCO will be part of CO#2 to the Town of Webster for the Fire Renovation. by: Deputy Chief Budrow Second: Chief Hickey Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
060215.02	Motion to approve CCD#1 to proceed with Demo and Floating of the old concrete floor under the old Jail Cells. by: Mr. Forrester Second: Chief Hickey Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously. 6-18-15 Demo of the old concrete floor is complete. Floor still needs to be leveled prior to Flooring.	Millennium		Open
<i>Design Items</i>				
061815.01	DRA to investigate with the Structural Engineer raising the middle Garage Door Bay at the front of the Station for the new Ladder Truck. PR to be issued to Millennium if more investigative work needs to be done.	DRA		Open
061815.02	DRA to present colors for materials to Chief Hickey after the			Closed

	meeting for Approval. Chief Hickey approved all colors as presented by DRA.			
061815.03	DRA to issue a PR to Millennium for new insulation at the Apparatus Bay piping that was abated (Price for just elbows/joints that were abated and price for all new).	DRA		Open
061815.04	DRA to issue a PR to Millennium for Roof Drain Plumbing that was not in the original Bid and differed from Roof/ Plumbing Plans. Roofing is on hold at this time.	DRA		Open
041615.01	DRA/ CES to verify if sprinkler room has to be on the old Fire side. If Sprinkler Room can be moved, the Town would like to move it to the old gym to consolidate all utilities in one room. 5-7-15 DRA has issued a Drawing to show the Sprinkler Room in the old Police Gym. DRA/ Berkshire to update the Fire Service site piping on the Civil and contract documents. 6-2-15 Millennium is waiting for sketches from DRA/ CES/ Berkshire. 6-18-15 DRA has issued a sketch showing the Sprinkler piping on the proper wall in the Old Gym.			Closed
050715.01	DRA/ CES is currently Re-designing the loads on the Town supplied 50kw Generator. The most critical items to be on the Generator for the Fire Dept. are Lighting and Overhead Doors. If there is not enough room on the Generator the Vehicle Exhaust may be taken off the new load chart. 6-2-15 Millennium is waiting for Sketches from DRA/ CES. 6-18-15 Same as above.	DRA		Open
050715.02	DRA to issue a Proposal Request to Millennium for Plumbing, Electrical and Venting rough-in at the corner of the existing Fire Meeting room by the existing bathroom for possible future Laundry Machines in the new Bunk room. 6-2-15 No PR has been issued to date. DRA to add a door and wall in the Bunk room for access to the basement stairs and decon-room. 6-18-15 PR#09 was issued today 6-18-15 for pricing.			Closed
060215.01	Need to confirm scope and rough-in owned in the contract for Camera locations. 6-18-15 Same as above.	DRA		Open
060215.02	DRA/ CES to issue a PR for an On Demand Water Heater. 6-18-15 Same as above.	DRA		Open
060215.03	DRA to issue a PR for a new drywall wall and door at the new main Vestibule. Also, a new sliding window and countertop at the old Bullet			

	proof pass thru window to be priced as part of this PR.			
	6-18-15 DRA issued PR#08 on 6-15-15 for pricing.			Closed
<i>Schedule/ Construction</i>				
061815.01	<p>Fire Renovation Update:</p> <ul style="list-style-type: none"> *Abatement is on-going in the Conference Room and Bathroom on the existing Fire side of the Station. *Masonry Infills and new Door Openings is on-going. Door Frames are being installed after infills are complete. *Roofing materials have been delivered for the old Police side of the Station. Roofing is on hold due to Roof Drain Design discrepancies. *Pipe Insulation Abatement in the Apparatus Bay has been completed and signed off by Axiom. *Windows have been released and are in Fabrication. *Site work to start after July 4th. <p>Police Station Update:</p> <ul style="list-style-type: none"> *Misc. Diffusers are starting to rust through-out the Building. *Still having issues with Boiler #2. *Mello Electric due back soon for Dispatch and Tel-com Lighting issues. *Still no power to the Man Door in the Sally-port. OA/ Mello not proceeding due to entitlement. *Still having issues with the Fume Hood. OA/ Mello/ ATC not proceeding due to entitlement. 			Record
<i>Owner Items</i>				
	N/A at this time.			