



***Police/Fire Station Project  
Webster, MA  
Owner Progress Meeting Minutes  
#77***

June 2, 2015  
Prepared by:

***CDR Maguire  
Andrew Pellegrini***

Issued:

***June 27, 2015***

***Next Meeting: Thursday 6-18-15 @ 10am at Fire Station***

Distribution:

Name	Company	Telephone	Email
<b><i>Brian Perry</i></b>	PSBC – Chair		<a href="mailto:bperry@web5.com">bperry@web5.com</a>
Randy Becker	PSBC – Sec.		<a href="mailto:rbecker@mapfreusa.com">rbecker@mapfreusa.com</a>
<b><i>Chief Timothy Bent</i></b>	PSBC - Chief PD		<a href="mailto:timothy.bent@websterpolice.com">timothy.bent@websterpolice.com</a>
Dpt. Chief Rodney Budrow	PSBC – Member Dpt. Chief. PD		<a href="mailto:rodney.budrow@websterpolice.com">rodney.budrow@websterpolice.com</a>
Mark Dowgiewicz	PSBC – Selectman		<a href="mailto:mdowgjam@aol.com">mdowgjam@aol.com</a>
<b><i>Gordon Forrester</i></b>	PSBC – Ret Chief FD		<a href="mailto:gforrester508@gmail.com">gforrester508@gmail.com</a>
<b><i>Dpt. Chief Chris Jolda</i></b>	PSBC – Dpt. Chief FD		<a href="mailto:websterres4cue@aol.com">websterres4cue@aol.com</a>
<b><i>Chief Brian Hickey</i></b>	PSBC – Chief FD		<a href="mailto:bhickey@webster-ma.gov">bhickey@webster-ma.gov</a>
<b><i>Pamela Regis</i></b>	Acting Town Administrator		<a href="mailto:pregis@webster-ma.gov">pregis@webster-ma.gov</a>
Greg Robert	Town IT		<a href="mailto:grobert@webster-ma.gov">grobert@webster-ma.gov</a>
Greg Lynskey	Dispatch Director		<a href="mailto:lynskeyg@websterpolice.com">lynskeyg@websterpolice.com</a>
Angela Cahill	DRA		<a href="mailto:acahill@draws.com">acahill@draws.com</a>
<b><i>Rick Lawrence</i></b>	DRA		<a href="mailto:rlawrence@draws.com">rlawrence@draws.com</a>
Loren Grabinsky	CES		<a href="mailto:lgrabinsky@cesct.com">lgrabinsky@cesct.com</a>
Ron Bathrick	CES		<a href="mailto:rbathrick@cesct.com">rbathrick@cesct.com</a>
Chris Lawson	CDRM		<a href="mailto:Chris.lawson@cdrmaguire.com">Chris.lawson@cdrmaguire.com</a>
<b><i>Andrew Pellegrini</i></b>	CDRM		<a href="mailto:Andrew.pellegrini@cdrmaguire.com">Andrew.pellegrini@cdrmaguire.com</a>
Ron Stacy	Millennium Builders	860-571-0555	<a href="mailto:rstacy@millenniumbuildersct.com">rstacy@millenniumbuildersct.com</a>
John Mazzali	Millennium Builders	860-571-0555	<a href="mailto:jjmazzali@pplweb.com">jjmazzali@pplweb.com</a>
<b><i>Ted Tetreault</i></b>	Building Inspector		<a href="mailto:ttetreault@webster-ma.gov">ttetreault@webster-ma.gov</a>
<b><i>Scott Charpentier</i></b>	Town Engineer		<a href="mailto:scharpentier@webster-ma.gov">scharpentier@webster-ma.gov</a>

***Bold Italic names were in attendance.***

***Architect responsible for distribution to Sub-consultants***

Date	Description	Responsible	Required By	Status
<b>General Business</b>				
060215.01	Mr. Perry called the meeting to order at <b>10:06 am</b> . Attendance as indicated above.			<b>Record</b>
060215.02	The next meetings will be as follows: <b>Thursday 6-18-15 @ 10am Fire Dept.</b>			<b>Record</b>
060215.03	Motion to approve the Meeting Minutes of <b>5-7-15</b> . by: <b>Chief Hickey</b> 2 <sup>nd</sup> : <b>Ms. Regis</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
060215.04	Motion to adjourn the meeting at <b>11:11 pm</b> . by: <b>Chief Hickey</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
<b>Finance</b>				
050715.01	Committee still holding the remaining balance on <b>OA pay app. 22</b> in the amount of <b>\$8,781</b> until all outstanding items and punch list is 100% agreed by all parties.  Motion to approve <b>OA final pay app. 22 for the Police Station</b> in the amount of <b>\$8,781</b> . by: <b>Chief Bent</b> Second: <b>Chief Hickey</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
060215.01	Motion to approve <b>May 2015 Fire Renovation Bills</b> in the total amount of <b>\$89,518.53</b> . <b>Millennium Builders:</b> 77,535 (May15 pay app#2) <b>DRA:</b> 5,000 <b>CDRM:</b> 3,863.60 <b>Axiom:</b> 1,880 & 1,130.93 <b>Eagle:</b> 109 by: <b>Chief Hickey</b> Second: <b>Chief Bent</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
060215.02	Motion to approve <b>CCD#1</b> to proceed with Demo and Floating of the old concrete floor under the old Jail Cells. by: <b>Mr. Forrester</b> Second: <b>Chief Hickey</b> Discussion: <b>None</b>			

	Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			
<b>060215.03</b>	Motion to approve <b>Change Order #1</b> for a combined credit of <b>(107,868)</b> . Millennium PCO's: no.1 (2,257), no.2 VOID, no.3 (113,216), no.4 1,378, no.5 668, no.6 2,614, and no.7R 2,945. by: <i>Mr. Forrester</i> Second: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			
<b>Design Items</b>				
<b>031215.01</b>	Motion for DRA/ CES to develop an engineered sketch and Proposal Request for the possible use of an existing Town Generator at the Fire Station. by: <i>Mr. Becker</i> Second: <i>Mr. McAuliffe</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>  4-16-15 No sketch has been issued to date. CES has committed to issue a sketch by the end of next week.  5-7-15 DRA/ CES have issued a sketch and Proposal Request which includes the Generator, Gas Booster, and Maintenance Garage Heaters Credit to Millennium. Millennium is currently pricing this PR.  <b>6-2-15 These credits and adds have been approved in Change Order #1 above.</b>			<b>Closed</b>
<b>041615.01</b>	DRA/ CES to verify if sprinkler room has to be on the old Fire side. If Sprinkler Room can be moved, the Town would like to move it to the old gym to consolidate all utilities in one room.  5-7-15 DRA has issued a Drawing to show the Sprinkler Room in the old Police Gym. DRA/ Berkshire to update the Fire Service site piping on the Civil and contract documents.  <b>6-2-15 Millennium is waiting for sketches from DRA/ CES/ Berkshire.</b>	DRA		<b>Open</b>
<b>041615.03</b>	The Town Engineer Scott has concerns with the Sewer Ejector Pump specification and Designed Electrical Feeds to it. DRA/ CES to verify that the Design is correct.  5-7-15 DRA has issued a Proposal Request for Millennium to review the new clarified Electrical requirements for the Sewer Pumps.  <b>6-2-15 This item has been resolved in Change Order #1 above.</b>			<b>Closed</b>
<b>050715.01</b>	DRA/ CES is currently Re-designing the loads on the Town supplied 50kw Generator. The most critical items to be on the Generator for the Fire Dept. are Lighting and Overhead Doors. If there is not enough			

	room on the Generator the Vehicle Exhaust may be taken off the new load chart.  <b>6-2-15 Millennium is waiting for Sketches from DRA/ CES.</b>	DRA		<b>Open</b>
<b>050715.02</b>	DRA to issue a Proposal Request to Millennium for Plumbing, Electrical and Venting rough-in at the corner of the existing Fire Meeting room by the existing bathroom for possible future Laundry Machines in the new Bunk room.  <b>6-2-15 No PR has been issued to date. DRA to add a door and wall in the Bunk room for access to the basement stairs and decon-room.</b>	DRA		<b>Open</b>
<b>050715.03</b>	The concrete floor below the old Jail Cells will need to be bushed and leveled. Also, the Masonry wall nearby will need touch up work. CDRM to verify conditions and advise DRA on proper direction to Millennium.  <b>6-2-15 CCD#1 has been approved above to proceed on time and material.</b>			<b>Closed</b>
<b>060215.01</b>	<b>Need to confirm scope and rough-in owned in the contract for Camera locations.</b>	DRA		<b>Open</b>
<b>060215.02</b>	<b>DRA/ CES to issue a PR for an On Demand Water Heater.</b>	DRA		<b>Open</b>
<b>060215.03</b>	<b>DRA to issue a PR for a new drywall wall and door at the new main Vestibule. Also, a new sliding window and countertop at the old Bullet proof pass thru window to be priced as part of this PR.</b>	DRA		<b>Open</b>
<b><i>Schedule/ Construction</i></b>				
<b>060215.01</b>	<b>Fire Renovation Update:</b> *Demolition on the old Police Side is 100%. The 3 new openings to the Apparatus Bay were saw-cut yesterday. Blocks have been removed from the back of the site. *Masonry Infills and new Door Openings is on-going. *Misc. HVAC, Plumbing, and Electrical Demolition is on-going on the old Police Side. *Pipe Insulation Abatement to start soon in the Apparatus Bay.  <b>Police Station Update:</b> *Misc. Diffusers are starting to rust through-out the Building. *Still having issues with Boiler #2. *Mello Electric due back soon for Dispatch and Tel-com Lighting issues. *Still no power to the Man Door in the Sally-port. OA/ Mello not proceeding due to entitlement. *Still having issues with the Fume Hood. OA/ Mello/ ATC not proceeding due to entitlement.			<b>Record</b>
<b><i>Owner Items</i></b>				
	N/A at this time.			