



***Police/Fire Station Project
Webster, MA
Owner Progress Meeting Minutes
#75***

April 16, 2015
Prepared by:

***CDR Maguire
Andrew Pellegrini***

Issued:

April 27, 2015

Next Meeting: Thursday 5-7-15 @ 10am at Fire Station

Distribution:

Name	Company	Telephone	Email
<i>Brian Perry</i>	PSBC – Chair		bperry@web5.com
<i>Randy Becker</i>	PSBC – Sec.		rbecker@mapfreusa.com
Chief Timothy Bent	PSBC - Chief PD		timothy.bent@websterpolice.com
<i>Dpt. Chief Rodney Budrow</i>	PSBC – Member Dpt. Chief. PD		rodney.budrow@websterpolice.com
Mark Dowgiewicz	PSBC – Selectman		mdowgjam@aol.com
Gordon Forrester	PSBC – Ret Chief FD		gforrester508@gmail.com
<i>Dpt. Chief Chris Jolda</i>	PSBC – Dpt. Chief FD		websteres4cue@aol.com
<i>Chief Brian Hickey</i>	PSBC – Chief FD		bhickey@webster-ma.gov
<i>John McAuliffe</i>	Town Administrator		jmcauliffe@webster-ma.gov
<i>Pamela Regis</i>	Town Accountant		pregis@webster-ma.gov
Greg Robert	Town IT		grobert@webster-ma.gov
Greg Lynskey	Dispatch Director		lynskeyg@websterpolice.com
<i>Rick Lawrence</i>	DRA		rlawrence@draws.com
<i>Loren Grabinsky</i>	CES		lgrabinsky@cesct.com
Ron Bathrick	CES		rbathrick@cesct.com
Chris Lawson	CDRM		Chris.lawson@cdrmaguire.com
<i>Andrew Pellegrini</i>	CDRM		Andrew.pellegrini@cdrmaguire.com
Ron Stacy	Millennium Builders	860-571-0555	rstacy@millenniumbuildersct.com
John Mazzali	Millennium Builders	860-571-0555	jjmazzali@pplweb.com
<i>Ted Tetreault</i>	Building Inspector		ttetreault@webster-ma.gov
<i>Scott Charpentier</i>	Town Engineer		scharpentier@webster-ma.gov

Bold Italic names were in attendance.

Architect responsible for distribution to Sub-consultants

Date	Description	Responsible	Required By	Status
General Business				
041615.01	Mr. Perry called the meeting to order at <i>11:05 am</i> . Attendance as indicated above.			Record
041615.02	The next meetings will be as follows: Thursday 5-7-15 @ 10am Fire Dept. Thursday 6-18-15 @ 10am Fire Dept.			Record
041615.03	Motion to approve the Meeting Minutes of 3-12-15 . by: <i>Deputy Chief Budrow</i> 2 nd : <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			Record
041615.04	Motion to adjourn the meeting at <i>12:06 pm</i> . by: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			Record
Finance				
041615.01	Motion to approve OA payment application 21 balance of \$18,658 and hold the remaining balance on pay app. 22 in the amount of \$8,781 until all outstanding items and punch list is 100% agreed by all parties. by: <i>Mr. Becker</i> Second: <i>Deputy Chief Budrow</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			Record
041615.02	Motion to approve the following payments in the total amount of \$47,430.85 . OA: 18,658 (balance of pay app. 21) DRA: 625 & 5,000 & 280 CDRM: 19,435 & 3,403.60 Andrew T. Johnson: 29.25 by: <i>Mr. Becker</i> Second: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			Record
Design Items				
031215.01	Motion for DRA/ CES to develop an engineered sketch and Proposal Request for the possible use of an existing Town Generator at the Fire Station. by: <i>Mr. Becker</i> Second: <i>Mr. McAuliffe</i> Discussion: <i>None</i>			

	<p>Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p> <p>4-16-15 No sketch has been issued to date. CES has committed to issue a sketch by the end of next week</p>	DRA/ CES		Open
041615.01	<p>DRA/ CES to verify if sprinkler room has to be on the old Fire side. If Sprinkler Room can be moved, the Town would like to move it to the old gym to consolidate all utilities in one room.</p>	DRA/ CES		Open
041615.02	<p>DRA/ CES notified the Town in mid to late March 2015 that there was an issue with the existing National Gas Service. CES has worked with National Grid, and as it turns out, the specified Gas Booster pump can be deleted. DRA to issue a Proposal Request to Millennium Builders for a credit.</p>	DRA/ CES		Open
041615.03	<p>The Town Engineer Scott has concerns with the Sewer Ejector Pump specification and Designed Electrical Feeds to it. DRA/ CES to verify that the Design is correct.</p>	DRA/ CES		Open
Schedule/ Construction				
031215.01	<p>A contract has been signed with Millennium Builders as of today 3-12-15. The Town to issue a Notice to Proceed dated 3-30-15.</p> <p>4-16-15 Notice to Proceed was issued and Millennium Builders started construction at the Fire Station on 3-30-15.</p>			Closed
041615.01	<p>Fire Renovation Update:</p> <ul style="list-style-type: none"> *Abatement has been completed and signed off on the 1st floor of the old Police Side of the Station. *Abatement is on-going in the basement of the old Police Side of the Station and scheduled to be signed off in the next day or two. *Roof Metal Deck above the old Deputy Police Chief's office has been discovered to be rusty and deteriorating. *Millennium has discovered some Door conflicts and questions. Millennium to write an RFI. * There is a conflict with the Door opening and a heater at the Apparatus Bay. The Door opening must stay for egress. The heater will need to be Relocated. *Demolition will continue on the 1st floor old Police Side after the basement Abatement is signed off. 			Record
Owner Items				
031215.01	<p>Motion for Andrew P. from CDRM to coordinate with Eagle Leasing for (1) 40' Container for Fire Department storage during the Renovation. by: <i>Mr. McAuliffe</i> Second: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p> <p>4-16-15 Eagle Leasing delivered one container in mid-March 2015.</p>			Closed