



***Police/Fire Station Project  
Webster, MA  
Owner Progress Meeting Minutes  
#74***

March 12, 2015  
Prepared by:

***CDR Maguire  
Andrew Pellegrini***

Issued:

***March 17, 2015***

***Next Meeting: Thursday 4-16-15 @ 10am at Fire Station***

Distribution:

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<b><i>Scott Charpentier</i></b>	Town Engineer		<a href="mailto:scharpentier@webster-ma.gov">scharpentier@webster-ma.gov</a>

***Bold Italic names were in attendance.***

***Architect responsible for distribution to Sub-consultants***

<b>Date</b>	<b>Description</b>	<b>Responsible</b>	<b>Required By</b>	<b>Status</b>
<b>General Business</b>				
<b>031215.01</b>	Mr. Perry called the meeting to order at <b>10:16 am</b> . Attendance as indicated above.			<b>Record</b>
<b>031215.02</b>	The next meetings will be as follows: <b>Thursday 4-16-15 @ 10am Fire Dept.</b> <b>Thursday 5-7-15 @ 10am Fire Dept.</b> <b>Thursday 6-18-15 @ 10am Fire Dept.</b>			<b>Record</b>
<b>031215.03</b>	Motion to approve the Meeting Minutes of <b>1/8/15, 1/16/15, 1/29/15, 2/10/15 &amp; 2/12/15</b> . All meetings were voted separately, however all motions were made by Chief Hickey and seconded by Mr. McAuliffe. by: <b>Chief Hickey</b> 2 <sup>nd</sup> : <b>Mr. McAuliffe</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
<b>031215.04</b>	Motion to adjourn the meeting at <b>11:39 am</b> . by: <b>Mr. McAuliffe</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
<b>Finance</b>				
<b>031215.01</b>	Motion to approve <b>CDR Maguire Amendment 5</b> for not to exceed <b>\$65,000</b> for Fire Station OPM Services and approve <b>CDR Maguire Fire Invoice #1</b> in the amount of <b>\$19,435</b> of incurred OPM costs to date for the Fire Station Design and Bidding OPM Services. by: <b>Mr. McAuliffe</b> Second: <b>Mr. Becker</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>			<b>Record</b>
<b>Design Items</b>				
<b>031215.01</b>	Motion for DRA/ CES to develop an engineered sketch and Proposal Request for the possible use of an existing Town Generator at the Fire Station. by: <b>Mr. Becker</b> Second: <b>Mr. McAuliffe</b> Discussion: <b>None</b> Vote: <b>All were in favor, hearing no further discussion, passed unanimously.</b>	DRA/ CES		<b>Open</b>
<b>Schedule/ Construction</b>				
<b>031215.01</b>	<b>A contract has been signed with Millennium Builders as of today 3-12-15. The Town to issue a Notice to Proceed dated 3-30-15.</b>	Scott C./ Mr. McAuliffe		<b>Open</b>
<b>Owner Items</b>				
<b>031215.01</b>	Motion for Andrew P. from CDRM to coordinate with Eagle Leasing for (1) 40' Container for Fire Department storage during the	Andrew P.		<b>Open</b>

	Renovation. by: <i>Mr. McAuliffe</i> Second: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			
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