



***Police/Fire Station Project
Webster, MA
Owner Progress Meeting Minutes
#71***

January 29, 2015
Prepared by:

***CDR Maguire
Andrew Pellegrini***

Issued:

February 2, 2015

***Next Meeting: Monday 2-9-15 @ 6:30pm Selectman's Meeting
Room***

Distribution:

Name	Company	Telephone	Email
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Randy Becker	PSBC – Sec.		rbecker@mapfreusa.com
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<i>Andrew Pellegrini</i>	CDRM		Andrew.pellegrini@cdrmaguire.com
Ted Tetreault	Building Inspector		ttetreault@webster-ma.gov
<i>Scott Charpentier</i>	Town Engineer		scharpentier@webster-ma.gov

Bold Italic names were in attendance.

Architect responsible for distribution to Sub-consultants

Date	Description	Responsible	Required By	Status
General Business				
012915.01	Mr. Perry called the meeting to order at 10:17 am . Attendance as indicated above.			Record
012915.02	The next meetings will be as follows, Monday 2-9-15 @ 6:30pm Selectman's Meeting Room Thursday 2-12-15 @ 10am Fire Dept.			Record
012915.03	Motion to table the Meeting Minutes of 1/8/15 & 1/16/15 . by: Chief Hickey Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
012915.04	Motion to adjourn the meeting at 11:14 am . by: Chief Hickey Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
Finance				
	N/A at this time.			
Schedule/Construction Update				
012915.01	*OA working on Police Punch list items as needed. *OA has removed a Window Sill in the Detective's Office for investigation. OA claims that air drafts at the Window Sills are a Design issue and DRA to confirm and issue further direction.			
Fire Department Design				
022014.01	<p>10-16-14 Webster Fire/ CDRM forwarded the Owner Construction document review to DRA and the Building Committee on 10-13-14. DRA to add camera locations to the plans. DRA to delete computer monitored HVAC system and show locally operated thermostats on the plans and specs. DRA to investigate moving the generator location from the island to the back of the building. DRA to show new ceilings and fixtures in the Bunk and Conference Rooms. DRA to add new heater in the Bunk room. DRA to investigate masonry vs. drywall in-fills in the main hallway on the old Police side of the station.</p> <p>10-30-14 Motion to go out to bid with the final DRA construction documents: by: <i>Deputy Chief Budrow</i> Seconded by: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p> <p>12-4-14: The Webster Fire Renovation Bidding is as follows: 12-11-14 at 2pm File-Sub Bid 12-22-14 at 2pm General Contractor Bid Andrew P. and Scott Charpentier to contact Deb Anderson with the</p>			

	<p>State of MA Attorney General office to confirm that the Vehicle Exhaust language in the DRA specification meets MA requirements.</p> <p>1-8-15: The Fire Department Bid is complete and Town funding options are being reviewed for additional funds to allow the Project to move forward.</p> <p>1-16-15: Funding options for the Fire Department Project are still being discussed. No Contract award to date.</p> <p>1-29-15: Same as above.</p>	Town		Open
<i>Owner Items</i>				
	N/A at this time.			