



***Police/Fire Station Project
Webster, MA
Owner Progress Meeting Minutes
#69***

January 8, 2015
Prepared by:

***CDR Maguire
Andrew Pellegrini***

Issued:

February 2, 2015

Next Meeting: Friday 1-16-15 @ 10am Fire Station

Distribution:

Name	Company	Telephone	Email
<i>Brian Perry</i>	PSBC – Chair		bperry@web5.com
<i>Randy Becker</i>	PSBC – Sec.		rbecker@mapfreusa.com
<i>Chief Timothy Bent</i>	PSBC - Chief PD		timothy.bent@websterpolice.com
<i>Dpt. Chief Rodney Budrow</i>	PSBC – Member Dpt. Chief. PD		rodney.budrow@websterpolice.com
Mark Dowgiewicz	PSBC – Selectman		mdowgjam@aol.com
Gordon Forrester	PSBC – Ret Chief FD		gforrester508@gmail.com
<i>Dpt. Chief Chris Jolda</i>	PSBC – Dpt. Chief FD		websteres4cue@aol.com
<i>Chief Brian Hickey</i>	PSBC – Chief FD		bhickey@webster-ma.gov
John McAuliffe	Town Administrator		jmcauliffe@webster-ma.gov
<i>Pamela Regis</i>	Town Accountant		pregis@webster-ma.gov
Greg Robert	Town IT		grobert@webster-ma.gov
Greg Lynskey	Dispatch Director		lynskeyg@websterpolice.com
<i>Rick Lawrence</i>	DRA		rlawrence@draws.com
Loren Grabinsky	CES		lgrabinsky@cesct.com
<i>Ron Bathrick</i>	CES		rbathrick@cesct.com
Chris Lawson	CDRM		Chris.lawson@cdrmaguire.com
<i>Andrew Pellegrini</i>	CDRM		Andrew.pellegrini@cdrmaguire.com
Ted Tetreault	Building Inspector		ttetreault@webster-ma.gov
Scott Charpentier	Town Engineer		scharpentier@webster-ma.gov

Bold Italic names were in attendance.

Architect responsible for distribution to Sub-consultants

Date	Description	Responsible	Required By	Status
<i>General Business</i>				
010815.01	Mr. Perry called the meeting to order at 10:08 am . Attendance as indicated above.			Record
010815.02	The next meeting will be as follows, Friday 1-16-15 @ 10am Fire Station			Record
010815.03	Motion to approve the Meeting Minutes of 12/4/14 . by: Chief Hickey Seconded by: Mr. Becker Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
010815.04	Motion to adjourn the meeting at 11:10 am . by: Chief Bent Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
<i>Finance</i>				
010815.01	Motion to approve payment in the amount of \$4,562.12 to Verizon which completes the Verizon contract for Services to the New Police Station. by: Mr. Becker Seconded by: Chief Bent Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			
010815.02	Motion to approve payment to the following Vendors: Andrew T. Johnson: \$1,270.44 (Fire Bid Printing) T & G: \$310.50 DRA: \$18,770 (Fire Design) by: Mr. Becker Seconded by: Deputy Chief Jolda Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			
120414.03	Motion to approve OA PCO in the amount of \$2,008 for Police wall testing performed by Yankee Testing. DRA to prepare CO#25 for signature at the next meeting: by: Mr. McAuliffe Seconded by: Chief Bent Discussion: None Vote: Chief Hickey Opposed, all others were in favor, the motion passed by majority vote. 1-8-15 CO#25 has been issued and signed by all applicable parties.			Closed

<p>120414.04</p>	<p>Motion to approve payment in the amount of \$21,750 (remainder of contract) to Akuity. Pam and Greg L. to investigate invoices that are above and beyond the Akuity contract value. <i>by: Mr. McAuliffe</i> Seconded by: <i>Deputy Chief Jolda</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p> <p>Motion to approve payment in the amount of \$27,206.25 to Akuity which completes the Akuity contract. <i>by: Mr. Becker</i> Seconded by: <i>Chief Bent</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p>			<p>Closed</p>
Schedule/Construction Update				
<p>010815.01</p>	<p>*OA working on Police Punch list items as needed. *OA to investigate wind drafts at window sills.</p>			
Fire Department Design				
<p>022014.01</p>	<p>10-16-14 Webster Fire/ CDRM forwarded the Owner Construction document review to DRA and the Building Committee on 10-13-14. DRA to add camera locations to the plans. DRA to delete computer monitored HVAC system and show locally operated thermostats on the plans and specs. DRA to investigate moving the generator location from the island to the back of the building. DRA to show new ceilings and fixtures in the Bunk and Conference Rooms. DRA to add new heater in the Bunk room. DRA to investigate masonry vs. drywall in-fills in the main hallway on the old Police side of the station.</p> <p>10-30-14 Motion to go out to bid with the final DRA construction documents: <i>by: Deputy Chief Budrow</i> Seconded by: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i></p> <p>12-4-14: The Webster Fire Renovation Bidding is as follows: 12-11-14 at 2pm File-Sub Bid 12-22-14 at 2pm General Contractor Bid Andrew P. and Scott Charpentier to contact Deb Anderson with the State of MA Attorney General office to confirm that the Vehicle Exhaust language in the DRA specification meets MA requirements.</p> <p>1-8-15: The Fire Department Bid is complete and Town funding options are being reviewed for additional funds to allow the Project to move forward.</p>	<p>Town</p>		<p>Open</p>
Owner Items				
	<p>N/A at this time.</p>			