



***Police/Fire Station Project
Webster, MA
Owner Progress Meeting Minutes
#68***

December 4, 2014

Prepared by:

***CDR Maguire
Andrew Pellegrini***

Issued:

December 28, 2014

Next Meeting: Thursday 1-8-15 @ 10am Fire Station

Distribution:

Name	Company	Telephone	Email
<i>Brian Perry</i>	PSBC – Chair		bperry@web5.com
<i>Randy Becker</i>	PSBC – Sec.		rbecker@mapfreusa.com
<i>Chief Timothy Bent</i>	PSBC - Chief PD		timothy.bent@websterpolice.com
Dpt. Chief Rodney Budrow	PSBC – Member Dpt. Chief. PD		rodney.budrow@websterpolice.com
Mark Dowgiewicz	PSBC – Selectman		mdowgjam@aol.com
<i>Gordon Forrester</i>	PSBC – Ret Chief FD		gforrester508@gmail.com
<i>Dpt. Chief Chris Jolda</i>	PSBC – Dpt. Chief FD		websterres4cue@aol.com
<i>Chief Brian Hickey</i>	PSBC – Chief FD		bhickey@webster-ma.gov
<i>John McAuliffe</i>	Town Administrator		jmcauliffe@webster-ma.gov
<i>Pamela Regis</i>	Town Accountant		pregis@webster-ma.gov
Greg Robert	Town IT		grobert@webster-ma.gov
Greg Lynskey	Dispatch Director		lynskeyg@websterpolice.com
<i>Rick Lawrence</i>	DRA		rlawrence@draws.com
Loren Grabinsky	CES		lgrabinsky@cesct.com
Mark Ray	DRA Estimator		
Tony DiLuzio	CDRM		Anthony.Diluzio@cdrmaguire.com
Chris Lawson	CDRM		Chris.lawson@cdrmaguire.com
<i>Andrew Pellegrini</i>	CDRM		Andrew.pellegrini@cdrmaguire.com
Ted Tetreault	Building Inspector		ttetreault@webster-ma.gov
<i>Scott Charpentier</i>	Town Engineer		scharpentier@webster-ma.gov

Bold Italic names were in attendance.

Architect responsible for distribution to Sub-consultants

Date	Description	Responsible	Required By	Status
General Business				
120414.01	Mr. Perry called the meeting to order at 10:12 am . Attendance as indicated above.			Record
120414.02	The next meeting will be as follows, Thursday 1-8-15 @ 10am Fire Station			Record
120414.03	Motion to approve the Meeting Minutes of 10/30/14 . by: Mr. McAuliffe Seconded by: Deputy Chief Jolda Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
120414.04	Motion to adjourn the meeting at 11:35 am . by: Mr. Becker Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
Finance				
120414.01	Motion to approve payment in the amount of \$60,000 to OA for pay application no.21: by: Mr. Becker Seconded by: Mr. McAuliffe Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
120414.02	Motion to approve payment in the amount of \$21,507.07 (remainder of contract) and \$1,200 (no elevator at time of Furniture Delivery) to WB Mason : by: Mr. McAuliffe Seconded by: Mr. Becker Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously.			Record
120414.03	Motion to approve OA PCO in the amount of \$2,008 for Police wall testing performed by Yankee Testing. DRA to prepare CO#25 for signature at the next meeting: by: Mr. McAuliffe Seconded by: Chief Bent Discussion: None Vote: Chief Hickey Opposed, all others were in favor, the motion passed by majority vote.	DRA		Open
120414.04	Motion to approve payment in the amount of \$21,750 (remainder of contract) to Akuity . Pam and Greg L. to investigate invoices that are above and beyond the Akuity contract value.			Record

	by: <i>Mr. McAuliffe</i> Seconded by: <i>Deputy Chief Jolda</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			
120414.05	Motion to approve payment in the amount of \$450 to CES/ RC Shaw for Fire Sprinkler Water Flow testing pressure to the Fire Station: by: <i>Mr. McAuliffe</i> Seconded by: <i>Mr. Becker</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			Record
120414.06	Motion to approve warrant article in the amount of \$77,988.43 to OA, DRA, CME, Andrew T. Johnson, and American Alarm: by: <i>Mr. McAuliffe</i> Seconded by: <i>Mr. Becker</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i>			Record
Schedule/Construction Update				
120414.01	*OA working on Police Punch list items as needed. *OA to investigate wind drafts at window sills.			
Fire Department Design				
022014.01	10-16-14 Webster Fire/ CDRM forwarded the Owner Construction document review to DRA and the Building Committee on 10-13-14. DRA to add camera locations to the plans. DRA to delete computer monitored HVAC system and show locally operated thermostats on the plans and specs. DRA to investigate moving the generator location from the island to the back of the building. DRA to show new ceilings and fixtures in the Bunk and Conference Rooms. DRA to add new heater in the Bunk room. DRA to investigate masonry vs. drywall in-fills in the main hallway on the old Police side of the station. 10-30-14 Motion to go out to bid with the final DRA construction documents: by: <i>Deputy Chief Budrow</i> Seconded by: <i>Chief Hickey</i> Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, passed unanimously.</i> 12-4-14: The Webster Fire Renovation Bidding is as follows: 12-11-14 at 2pm File-Sub Bid 12-22-14 at 2pm General Contractor Bid Andrew P. and Scott Charpentier to contact Deb Anderson with the State of MA Attorney General office to confirm that the Vehicle Exhaust language in the DRA specification meets MA requirements.			Open
Owner Items				
103014.01	Andrew P. to discuss with Pam procurement regarding the printing			

	expenses for the Fire Renovation bid.			
	12-4-14 Town of Webster will pay Andrew T. Johnson direct for all Fire Renovation Bid printing costs.			Closed