

**TOWN OF WEBSTER  
BOARD OF SELECTMEN  
DONALD BOURQUE, CHAIRMAN  
MARK DOWGIEWICZ, VICE CHAIRMAN  
ANDREW JOLDA  
WILLIAM STARZEC  
RANDALL BECKER**

A Board of Selectmen's Meeting was held in the Selectmen's Meeting Room at the Town Hall on Monday, August 3, 2015. Chairman Bourque called the meeting to order at 6:05 p.m.

**Attendance:** Randall Becker, William Starzec, Don Bourque and Mark Dowgiewicz

**Absent:** Andrew Jolda

**Pledge of Allegiance:** Chairman Bourque led the Selectmen in the Pledge of Allegiance.

**Adjournment**

Chairman Bourque adjourned the meeting to Executive Session at 6:06 P.M. in accordance with MGL Chapter 30A, Section 21a, Item 3, to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

**Motion:** made by Selectman Becker, seconded by Selectman Starzec to go into Executive Session and to come back into open session.

**Selectman Becker - yes, Selectman Starzec – yes and Chairman Bourque – yes.**

Selectman Dowgiewicz joined the meeting at 6:11 p.m. during Executive Session.

Regular Session reconvened at 7:00 p.m.

**APPROVAL OF MINUTES**

**Motion:** made by Selectman Starzec, seconded by Selectman Dowgiewicz to approve the meeting minutes of July 20, 2015.

**Vote: Selectman Becker - yes, Selectman Starzec - yes, Selectman Dowgiewicz – yes and Chairman Bourque - yes.**

**Motion:** made by Selectman Starzec, seconded by Selectman Becker to approve the executive session meeting minutes of July 20, 2015.

**Vote: Selectman Becker - yes, Selectman Starzec - yes, Selectman Dowgiewicz – yes and Chairman Bourque - yes.**

**Kenny Pizzetti – Pavement Management Program – Update**

Kenny Pizzetti came forward. He stated the Board should have received a copy of the Pavement Management Program in their Selectmen's packets. He stated the Pavement Management Program generates the paving areas. He stated roads that are in better condition receive crack seal. He stated the Highway Department has completed 90% of the roadwork. He stated they covered a large section of School Street. He stated the Highway Department crew and the contractor did an amazing job. Selectman Dowgiewicz asked if the Highway Department was using the machine that reused the existing pavement again this year. Mr. Pizzetti stated he did not feel comfortable using the machine again because the roads they used that on last year have cracks in them. He stated they are also not doing chip seal to any roads. He said this method is not very popular and the Highway Department gets a lot of complaints. He stated with the Pavement Management Program no street gets neglected. Ms. Regis stated the Highway Department also received pothole money from the State. Mr. Pizzetti stated the roads take a lot of wear and tear during the winter time. He stated this money helped the Town greatly. He stated he hopes this program continues. He stated as part of the current year's Chapter 90 program they have committed money towards the Lake Parkway/Klebart Avenue TIPS project in addition to Carol Cyr's Church Street OCD project.

**Kenny Pizzetti – Safety Committee Recommendations**

Mr. Pizzetti stated the Safety Committee met on July 22, 2015 and had two recommendation for the Board of Selectmen. He stated the first recommendation was to place a "Stop" sign at the end Victory Drive, cross street end of Normandy Avenue.

He stated the second recommendation was to place a couple of “No Parking Either Side” signs on the section of Thompson Road under the Town’s jurisdiction. He stated the parking on that road is very dangerous. Selectman Becker asked what part of Thompson road would be designated no parking. Mr. Pizzetti stated all of Thompson Road. Chairman Bourque asked if people parked there during the Fourth of July fireworks. Mr. Pizzetti stated cars were parked up and down Thompson Road during the Fourth of July celebration. He stated parking on Thompson Road has been causing problems lately. He stated it has caused a dangerous situation. He stated the people that are parking on the side of the road are not local residents. He said most of the people parking on Thompson Road are from out of Town or out of State. Selectman Becker asked if anyone has objected to putting up these signs. Mr. Pizzetti stated the Safety Committee held an open meeting and no one attended the meeting.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Becker to approve the Safety Committee’s recommendations to place a “Stop” sign at the end Victory Drive, cross street end of Normandy Avenue and placing a couple of “No Parking Either Side” signs on the section of Thompson Road under the Town’s jurisdiction.

**Vote: Selectman Becker - yes, Selectman Starzec - yes, Selectman Dowgiewicz – yes and Chairman Bourque - yes.**

Chairman Bourque asked if there have been any reports of an increase in graffiti. Mr. Pizzetti stated he has noticed an increase. He stated it has been happening throughout the Town. He stated an average cost to replace a street sign is eighty dollars. Ms. Regis stated there have been issues at several parks in Webster. Chairman Bourque stated the most recent problem was at the French River Park. Mr. Pizzetti stated he did receive a report about the incident. He stated a couple of signs were ripped from the ground.

Ray Mullins stated he had a problem with walk-ins to the beach area. He stated people are walking in the middle of the road. He stated the Town needs to keep people off of the roadway. He suggested having a pathway for walk-ins. Mr. Pizzetti stated that he will look at the options during the off season. He stated he would like to keep an open discussion on improvements to the beach area.

Selectman Starzec asked Mr. Pizzetti how grilling at the beach has been going. Mr. Pizzetti stated there has been some good and some bad incidents. He stated people are still dumping hot coals. He stated some people had to be escorted off the beach. He stated the beach has been very busy. He stated everyone is receiving a flier when they enter the beach informing them what grills are allowed. He stated he will continue to monitor the situation for the rest of the season.

### **Esther Vargas – 3<sup>rd</sup> Annual Webster Latin American Festival**

Esther Vargas came forward. He stated she is requesting the use of the French River Park for the 3<sup>rd</sup> Annual Webster Latin American Festival. She stated she is seeking approval for September 13, 2015 from 12:00 p.m. to 7:00 p.m. She stated they will also need to set up the stage on September 12, 2015. She stated they are looking to do the same thing they have done for the last two years. Ms. Regis stated the Town is looking to standardize Town owned facilities usage through a Town Owned Facilities Use Policy. She stated she will have to coordinate with the Police Department and the Department of Public Works to see what staff is needed. She stated there will also be a permit fee. Ms. Vargas stated she will gladly pay the permit fee. Chairman Bourque stated Ms. Regis will contact Ms. Vargas to coordinate what personnel is needed.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Starzec to approve Esther Vargas's request to hold the 3<sup>rd</sup> Annual Webster Latin American Festival at the French River Park on September 13, 2015 from 12:00 p.m. to 7:00 p.m.

**Vote: Selectman Becker - yes, Selectman Starzec - yes, Selectman Dowgiewicz – yes and Chairman Bourque – yes.**

### **Acting Town Administrator’s Report**

Acting Town Administrator Regis stated she held a Department Head Meeting on Tuesday, July 21, 2015.

She stated she attended Library Building Committee meetings on Tuesday, July 28<sup>th</sup> and Wednesday, July 29<sup>th</sup> for the purpose of conducting interviews of firms selected in response to the RFQ for Owner's Project Management services.

She stated she participated in Dispatch contract negotiations on Thursday, July 30, 2015.

She stated Senator Fattman and Representative McKenna will be making a presentation to the Town on Thursday, August 13, 2015 at 9:15 a.m. at Memorial Beach. She stated the Town will be accepting a check in the amount of \$125,000 representing the funding secured by Senator Fattman for Webster Lake.

She stated the 32<sup>nd</sup> annual National Night Out crime and drug prevention event will be held on Tuesday, August 4, 2015 from 5:00 p.m. to 8:00 p.m. at Memorial Beach. In addition to the Webster Police Department, Webster and Paxton K9 units, the following department/organizations will be on site: Webster and Dudley Fire Departments, Webster EMS, Webster-Dudley Boys and Girls Club, a race car from Thompson Speedway, Community Health Link, Webster Community for Success, Enough Abuse Campaign, a bouncy obstacle course, a dunk tank, clown, DJ Vity, face painting, a selfie booth, and other events are scheduled. There will be food and beverages, as well as snow cones and popcorn given away. This event is free to the public.

She stated the Town's beach facility will be ending its seasonal operations on Saturday, August 22, 2015 at 7:00 p.m. She stated stickers will continue to be available for purchase from the Office of the Town Administrator during the Town Hall's regular business hours.

She stated the 2<sup>nd</sup> annual Senior Center Cookout will be held on Monday, August 17, 2015 at Memorial Beach. The event features lunch provided by Point Breeze Restaurant and boat rides provided by members of the Webster Lake Association.

She stated the annual Book a Cruise event will be held on Wednesday, August 5, 2015 from 10:00 a.m. to 2:00 p.m. at Memorial Beach. This event is part of the library's summer reading program.

She stated the Recreation Committee's 2015 Summer Concert Series continued last week with a performance by Junior and The Treat. Concerts are held at the French River Park on Wednesday evenings from 6:30 p.m. to 8:00 p.m. She stated this week's performance will feature Just Us.

She stated she attached a copy of the amended Town Counsel Access Policy for the Board's review.

She stated she has drafted the Town Owned Facilities Use Policy but is still waiting a response from the Town's insurance advisor.

She stated she has attached an update from Michelle Lafleche regarding the Nuisance Dog Hearing with Alan Savides.

She stated the Board needs to appoint a delegate and an alternate for the FY16 Central Massachusetts Regional Planning Commission (CMRPC).

She stated the Board received proposed meeting dates for September 2015 through November 2015.

She stated she attached Mr. Whitelaw's email and Scott Charpentier's response.

She stated she attached Ms. Geotis's correspondence including Scott Charpentier's response.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Becker to approve the Acting Town Administrator's Report.

**Vote:** Selectman Becker - yes, Selectman Starzec - yes, Selectman Dowgiewicz – yes and Chairman Bourque – yes.

Selectman Dowgiewicz thanked Senator Fattman for securing the funding for Webster Lake.

## **Old Business**

Anne Marie Peperato came forward. She stated the ADA Committee is not functioning like it should be. She stated they are in need of a Selectmen delegate and an ADA Coordinator. She stated the ADA Coordinator is an employee of the Town. She stated they are looking to keep this Committee active and need a participating Selectmen.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Becker to appoint Selectman Starzec to the ADA Committee.

**Vote: Selectman Becker - yes, Selectman Starzec - yes, Selectman Dowgiewicz – yes and Chairman Bourque – yes.**

Selectman Starzec suggested appointing Scott Charpentier as the ADA Coordinator. He said having him would be a valuable asset.

**Motion:** made by Selectman Starzec, seconded by Selectman Becker to appoint Scott Charpentier as the ADA Coordinator.

**Vote: Selectman Becker - yes, Selectman Starzec - yes, Selectman Dowgiewicz – yes and Chairman Bourque – yes.**

Chairman Bourque stated the Board will table “Economic Development Committee” and “Town Owned Facilities Use Policy” until the next meeting.

## **New Business**

Selectman Dowgiewicz stated he would like to form a five member Memorial Beach Advisory Committee that will review the use of Memorial Beach and suggest improvements for a better experience.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Starzec to form a five member Memorial Beach Advisory Committee that will report back to the Board of Selectmen.

**Vote: Selectman Becker - yes, Selectman Starzec - yes, Selectman Dowgiewicz – yes and Chairman Bourque – yes.**

## **Informational Mail**

Selectman Starzec stated the Board received a letter requesting a Junk Dealers license. Ms. Regis stated the Building Commissioner is currently in contact with the gentleman who submitted the request. She stated Mr. Tetreault has some issues with the building’s sprinkler system.

Selectman Becker stated the Board received the grant notice for the Community Development Block Grant. He asked if Carol Cyr could give the Board an update at the next Selectmen’s meeting.

Selectman Becker stated the Board received a copy of all the tax title properties. Ms. Regis stated this information was requested at the last Selectmen’s meeting. She stated the Town does not own these properties. She stated it takes a multi-year process for the Town to take ownership. She stated some of these properties have title issues. She stated the Town will have to appropriate money to get some of these properties off the list. She stated the past Treasurers have done a very good job in getting some properties off the list.

## **Adjournment**

**Motion:** made by Selectman Starzec, seconded by Selectman Dowgiewicz to adjourn the meeting at 7:50 p.m.

**Vote: Selectman Becker - yes, Selectman Starzec - yes, Selectman Dowgiewicz – yes and Chairman Bourque - yes.**

Respectfully submitted,  
Courtney M. Friedland  
Executive Secretary