

**TOWN OF WEBSTER
BOARD OF SELECTMEN
ROBERT MILLER, CHAIRMAN
DONALD BOURQUE, VICE CHAIRMAN
ANDREW JOLDA
MARK DOWGIEWICZ
WILLIAM STARZEC**

A Board of Selectmen's Meeting was held in the Selectmen's Meeting Room at the Town Hall on Monday, March 23, 2015. Chairman Miller called the meeting to order at 7:01 p.m.

Attendance: William Starzec, Mark Dowgiewicz, Andrew Jolda and Robert Miller

Pledge of Allegiance: Selectman Miller led the Selectmen in the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion: made by Selectman Starzec, seconded by Selectman Jolda to approve the meeting minutes of March 9, 2015.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Chairman Miller – yes.

Motion: made by Selectman Jolda, seconded by Selectman Starzec to approve the executive session meeting minutes of March 9, 2015 and hold until the issue is resolved.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Chairman Miller – yes.

Selectman Bourque arrived at 7:03 p.m.

Ted Avlas – Webster Public Schools Statement of Interest

Ted Avlas came forward. He stated he was in front of the Board to discuss the FY15 Statement of Interest. He stated they are looking to submit paperwork for work needed to Bartlett High School for the Core Program. He stated there needed to be an approval by the Board of Selectmen and the School Committee. He stated there is a very extensive list of deficiencies at Bartlett High School they are submitting for funding. He stated the High School is showing wear and tear. He stated the roof, H-VAC, plumbing and boilers need to be repaired. Mr. Barbara Malkas stated the lab facilities and the infrastructure is not brought up to date. She stated they needed to apply annually. She stated the Town is still looking at eight years out. Selectman Dowgiewicz asked if the Town could add the bleachers to the list of items needed for improvement. Mr. Avlas stated no. He stated it needs to be part of the school grounds. Selectman Starzec asked why they would be requesting a new sprinkler system. Mr. Avlas stated the sprinkler are located in common areas but on in section of the school. He stated the roof is leaking, the windows are breaking and the boilers are breaking down. Selectman Starzec asked what the school expectancy would be with the repairs. Mr. Avlas stated it should be 40 years. He stated with the new grade refrigeration it will help with the school capacity. He stated the school administration office will move to Bartlett High School. Selectman Bourque asked what the technology analysis was listed on the documents. Mr. Avlas stated that was to upgrade the Wi-Fi. He stated they only have Wi-Fi in limited areas at the school right now. He stated the system needed to be upgraded.

Motion: made by Selectman Starzec, seconded by Bourque to resolve having convened in an open meeting on March 23, 2015, prior to the closing date, the Board of Selectmen of Webster, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent of Schools to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 10, 2015 for the Bartlett Jr Sr High School located at 52 Lake Parkway, Webster MA, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future. (See attached: a description of the priority(s) checked off on the Statement of Interest Form and a brief description of the deficiency described therein for each priority) and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town / School District to filing an application for funding with the Massachusetts School Building Authority.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Dangerous Dog Hearing – Joe George and Jessica Howard

Chairman Miller called the Public Hearing to order. He read the hearing protocol. Michelle LaFleche came forward. She stated she has received a lot of complaints about Dauber and Daisy being loose. She stated it calmed down during the winter months but started back up again. She stated Daisy is owned by Mr. George's daughter, Jessica Howard who moved here from Worcester a couple of months ago. He stated a couple of years ago Dauber bit a child. She stated Mr. George does have a kennel. She stated Dauber is an intact male. Laura Green came forward. She stated she wrote the Board of Selectmen a letter regarding Mr. George's dogs being loose. She stated she called animal control numerous times. She stated she was walking her dog when Daisy started growling at her and was coming toward her. She stated she ran to her house. She stated she is living in fear. Chairman Miller stated it sounded like Daisy is the aggressive dog. Mrs. Green stated both dogs are aggressive. Ronald Gibson stated his wife went out to their backyard and started screaming. He stated Dauber and Daisy were loose and they were barking at their dog. He stated the dog then lunged at his wife. He stated there is a lot of kids in the neighborhood and wouldn't want to see anything happen to them. Selectman Starzec asked since January 2015 how many times they have seen these dogs loose. Mr. Gibson stated at least four times. Mrs. Green stated it slowed down during the winter but have started seeming them reappear roaming free. Selectman Dowgiewicz stated the dogs should be retrained. Joseph George came forward. He stated he owned both dogs. He stated he does admit that the dogs got out a couple of times. He stated the winter was long and due to the amount of snow we received the dogs were able to jump out of the kennel. He stated the dogs do not bite. He stated Daisy is a very young dog and will keep them in the kennel from now on. He stated Daisy just wants to play. He stated he has a bad heart and couldn't remove the snow. He stated he is looking to put up a chain link fence with a roof but the weather is preventing him from starting the project. Chairman Miller stated the Board's main concern would be to protect the people in the neighborhood. Mr. George stated he would need 3-4 weeks to complete the project. Selectman Bourque stated that if the dogs are found loose again the Town will take custody of them. Chairman Miller asked Ms. LaFleche to report back to the Board in one month.

Motion: made by Selectman Starzec, seconded by Selectman Bourque to order Joseph George to erect a sizable chain link fence with roof within three week of today and also to take custody of the dogs if they were found loose.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Chairman Miller called a two minute break.

Scott Charpentier – International Property Maintenance Code

Ted Tetreault and Scott Charpentier came forward. Mr. Tetreault stated the International Property Maintenance Code regulates the maintenance of a structure. Mr. Charpentier stated he recommended the Board to adopt the Code. He stated this would bring the sanitation code into the Building Commissioner's enforcements rights. He stated this would streamline the enforcement. Selectman Starzec asked if people could appeal a Building Commissioner's decision. Mr. Tetreault stated they would be able to appeal. He stated he would like the Board to adopt chapters one through four. He stated this will also go on the Town Meeting Warrant. Selectman Starzec asked if the Town had a Maintenance Code already. Mr. Tetreault stated what he goes by does not defy what a residence capacity is. He stated this would give the Building Commissioner some authority.

Master Plan Implementation Committee

Mr. McAuliffe stated the Board received a memo regarding people that were still interested serving on the Master Plan Implementation Committee.

Motion: made by Selectman Bourque, seconded by Selectman Jolda to appoint John McAuliffe, Paul LaFramboise, Judy Keegan, Carol Cyr, Bob Craver, Thomas Klebart, Scott Charpentier, Deborah Keefe, Leslie Baker, Meagan Donohue, Rich Franas and Antonette Dobosz to the Master Plan Implementation Committee.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Revised Water Conservation Language

Scott Charpentier stated DEP has required that Webster Enact, adopt and implement water conservation language. He stated DEP has already approved the new language. He stated the new language is easily understandable. He stated a resident will receive a warning for their first offense and then will be fine any subsequent event. He stated they sent out three letters last year. He stated private wells will not apply to this restriction. He stated DEP mandates this restriction. Mr. McAuliffe stated every five years the Town needs to reevaluate its water consumption. He stated the Town's water consumption is very low. Selectman Starzec stated this water restriction is here to stay and was not an option for the Town. He suggested DEP coming down and holding a public hearing for all residence to better understand the restrictions and ask any questions. Mr. McAuliffe stated this is happening in every community.

Motion: made by Selectman Bourque, seconded by Selectman Jolda to approve the revised water conservation language.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Water Department – Discussion

Chairman Miller stated he had some questions regarding the staffing and office space at the Water Department. Mr. Charpentier stated there are new positions at the Water Department. He stated office space has been converted from the old lab space. Mr. McAuliffe stated he would encourage the Board to go down and take a tour. He stated with the new space there is a need for new furniture. He stated the cost of a new desk that is durable would cost around one thousand five hundred dollars. Mr. Charpentier stated they went in the middle road for durability. He stated they needed something that will be durable enough to hold up to wear and tear. He stated they would also need a chair to withstand the elements. He stated they are trying to find fair prices. Selectman Starzec asked him how soon they were looking at purchasing the new furniture. Mr. Charpentier stated by June or July. He stated he will shop around. Selectman Starzec asked that Mr. Charpentier have some alternatives on the furniture for the next meeting.

Mr. McAuliffe stated there has been some rusty water complaints lately. He stated big pressure caused some stir-up of sediment. He stated this was caused by a sprinkler test. He stated the Water Department responded right away.

Waterfront Mary's – Pledge of License

Mr. McAuliffe stated the Board received the Certificate of Good Standing and financial documents required to submit the Pledge of License for Waterfront Mary's.

Motion: made by Selectman Bourque, seconded by Selectman Starzec to approve the Pledge of License for Waterfront Mary's.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Tina Perrin – Relay for Life

Tina Perrin came forward. She stated she had been communicating with Kenny Pizzetti regarding an event she would like to hold at Webster Lake. She stated her team of twenty people would like to hold an event on Saturday, April 25, 2015 at Webster Lake. Mr. McAuliffe stated Mr. Pizzetti brought this to his attention today. He stated he would feel more comfortable if this event could be pushed off until fall. He stated it might be a better time to hold the event in late August. He stated it would be very hard to get everything together. Ms. Perrin stated over twenty five vendors have already committed to the event. She stated she would get local businesses involved also. Selectman Bourque asked if Ms. Perrin has done any advertising for this date. Ms. Perrin stated she has started handing out fliers. She stated there is not a lot of Relay for Life activity here in Webster. She stated there would be pony rides, food, vendors and music. Selectman Bourque asked if this was approved by Mr. Pizzetti. Ms. Perrin stated she email Mr. Pizzetti several times but did not hear anything back from him. She stated Mr. Pizzetti told her it was going before the Board tonight. She stated she would donate a portion of the money to American Cancer Association. Mr. McAuliffe stated Ms. Perrin needed to think about Police, Porta Potties and staff. Ms. Perrin stated most of the vendors would have their own electricity.

Selectman Starzec asked for an agenda of the activities that are planned so that the Board can better understand what she is looking to do. Ms. Perrin stated she is on a time restraint. She stated she wants to build this event to be bigger and better every year. Selectman Starzec stated his only reservation would be that this is very rushed. He stated he would like some more information. Deborah Keefe came forward. She stated the beach access is very limited. She stated there is still snow and ice that is covering the area. She stated it would be very dangerous during this time. Selectman Jolda stated he took a ride down to the beach area over the weekend and it was still covered in snow. Mr. McAuliffe stated Ms. Perrin would also need to include the Food Permit aspect for this event. Selectman Starzec stated the weather has been very uncertain. Selectman Jolda stated with less than thirty days until the event he would not feel comfortable with opening up the beach to this event. Ms. Perrin stated she approached Mr. Pizzetti last October and was told she had to wait until after the winter. Mr. McAuliffe stated it is going to be very muddy down at the beach area. Selectman Dowgiewicz stated the area behind Commerce Insurance might be a better fit. Ms. Perrin stated she would be willing to look at the Pocket Park.

Vote: made by Selectman Starzec, seconded by Selectman Dowgiewicz to approve Mr. Perrin request to use the French River Park for the Relay for Life event scheduled for Saturday, April 25, 2015 contingent on a safe environment.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Town Administrator's Report

Mr. McAuliffe stated he held the Financial Team Meetings.

He stated the Accounting Department has submitted the Balance Sheet to the Department of Revenue. He stated they are currently working on the FY16 budget.

He stated the Treasurer's Office is continuing work on the health insurance renewal with Blue Cross Blue Shield and the Town's consulting firm. He stated they are currently working on the Town's Annual Disclosure documentation. He stated they looked at the GIC look-a-like plan and might be making some changes. He stated the Town has not raised the rates in three years.

He stated the Assessor's Office is working on the budget estimates for Fy16.

He stated the Tax Collector's Office continues its ongoing collection efforts.

He stated the Town Clerk's Office is preparing for the Town Meeting and the May 4th election.

He stated he held the DPW Team Meetings.

He stated the Water Department conducted a flow test on Harris Street. He stated this seems to have created some disruption in the system.

He stated the Sewer Department is implementing safety protocols for the chlorine system.

He stated the Highway Department is working on pre-beach season and composting issues.

He stated he attended the joint School Committee and Finance Committee.

He stated he attended the Police/Fire Building Committee Meeting. He stated they have approved the construction documents and the Notice to Proceed for the Fire Station renovations.

He stated the Town received notification from Webster Ventures in anticipation of launching the Indian Princess. He stated this was sent to the consultants.

He stated he attending a meeting with Carol Cyr and Deborah Keefe regarding the new Senior Center. He stated the first residents of the AJ School will be moving in within a next couple of weeks.

He stated he met with the School Department regarding the FY16 budget.

He stated the Compost Facility opening date has yet to be determined.

He stated he did not have a need to go into Executive Session.

Motion: made by Selectman Bourque, seconded by Selectman Dowgiewicz to approve the Town Administrator's Report.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Old Business

Chairman Miller stated there had been some bantering going on about the reimbursement for the MMA Meeting. Ms. Keefe stated she was originally planning on not attending but then was asked by Kopelman and Paige to attend. She stated she attended the WEMO luncheon. She stated she attended Governor Baker speak and attended the Trade Show twice. She stated she spoke with the Town of Auburn regarding Regional Dispatching. She stated she has not been reimbursed. Mr. McAuliffe stated he thought of this after she had attended. He stated after the Board had voted to reimburse Ms. Keefe for her hotel expenses while attending the MMA Meeting he received a phone call from Town Counsel. He stated it is the Selectmen's budget. He stated if the Board approved Ms. Keefe reimbursement then it would be processed by the Board. Selectman Bourque stated he attended the MMA Meeting as Chairman of the Finance Committee. Mr. McAuliffe stated it is a great event and encourages all the Selectmen to attend. Ms. Keefe stated she picked up information for different departments.

Ms. Keefe stated she would like to give a couple of other updates.

Ms. Keefe stated the AJ Sitkowski School is going to be occupied very soon. She stated the winter months have been tough. She stated the new Senior Center is in the finishing stage. She stated they need money for furniture of the new Senior Center. She stated they will be submitting an article for the Town Meeting Warrant. She stated the surplus property at the current Senior Center will need to be declared surplus property by the Board.

She stated the South Worcester County Communications Center is meeting with the Town of Oxford to see if they are interested in joining the Regional Dispatch Center. She stated they received grant money and will be upgrading the laptops computers in the police cruisers.

Mr. McAuliffe stated they will table the DPW contract ratification until the next meeting.

New Business

Chairman Miller stated the Board received a letter from Sacred Heart of Jesus Parish requesting a "One Day" liquor license request for Saturday, April 11, 2015 from 5:00 p.m. to 10:00 p.m.

Motion: made by Selectman Dowgiewicz, seconded by Selectman Jolda to approve Sacred Heart of Jesus Parish request for a "One Day" liquor license for Saturday, April 11, 2015 from 5:00 p.m. to 10:00 p.m.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Chairman Miller stated the Board received a letter from Saint Louis Parish requesting a "One Day" liquor license request for Saturday, March 28, 2015 from 6:00 p.m. to 12:00 a.m.

Motion: made by Selectman Bourque, seconded by Selectman Dowgiewicz to approve Saint Louis Parish request for a "One Day" liquor license for Saturday, March 28, 2015 from 6:00 p.m. to 12:00 a.m.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Chairman Miller stated the Board received copies for the Seasonal Liquor Licenses that are seeking renewal.

Motion: made by Selectman Dowgiewicz, seconded by Selectman Bourque to approve the renewal of the Seasonal Liquor Licenses.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Chairman Miller read the election warrant.

Motion: made by Selectman Bourque, seconded by Selectman Dowgiewicz to approve the Town Election Warrant.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Chairman Miller stated the Board received a copy of the proposed meeting dates. The Selectman Secretary asked if the Board would like to postpone the Reorganization date until May 18th when all the Board members would be present. The Board agreed to postpone the Reorganization until May 18th.

Motion: made by Selectman Bourque, seconded by Selectman Dowgiewicz to approve the proposed Selectmen's Meeting dates.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Adjournment

Chairman Miller adjourned the meeting at 9:33 p.m.

Motion: made by Selectman Bourque, seconded by Selectman Dowgiewicz to go into Executive Session and to come back into open session.

Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Respectfully Submitted,
Courtney Friedland