

**TOWN OF WEBSTER  
BOARD OF SELECTMEN  
ROBERT MILLER, CHAIRMAN  
DONALD BOURQUE, VICE CHAIRMAN  
ANDREW JOLDA  
MARK DOWGIEWICZ  
WILLIAM STARZEC**

A Board of Selectmen's Meeting was held in the Selectmen's Meeting Room at the Town Hall on Tuesday, January 20, 2015. Chairman Miller called the meeting to order at 7:00 p.m.

**Attendance:** William Starzec, Mark Dowgiewicz, Andrew Jolda, Don Bourque and Robert Miller

**Pledge of Allegiance:** Selectman Miller led the Selectmen in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Motion:** made by Selectman Bourque, seconded by Selectman Jolda to approve the meeting minutes of December 22, 2014.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – abstain, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

**Motion:** made by Selectman Starzec, seconded by Selectman Bourque to approve the executive session meeting minutes of December 22, 2014 and hold until the issue is resolved.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – abstain, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

**Motion:** made by Selectman Bourque, seconded by Selectman Starzec to approve the executive session meeting minutes of January 5, 2015 and hold until the issue is resolved.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – abstain, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

**Motion:** made by Selectman Starzec, seconded by Selectman Jolda to approve the meeting minutes of January 5, 2015.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – abstain, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

**Public Hearing – Verizon – Petition for Conduit Location**

Carol Cyr came forward. She stated the Board approved National Grid's request to move the lines underground at a previous meeting. She stated Verizon is now seeking the same approval.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Bourque to approve Verizon's request to move the conduit location on Church Street.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

**Carol Cyr – FY15 CDGB Grant Application**

Carol Cyr stated there are two projects included in the FY15 application. She stated she will be applying for the Fredrick Street reconstruction which will include infrastructure upgrades and installation of sidewalks on the Post Office side of the street. She stated she will also be applying for the downtown pedestrian access/circulation – Riverwalk design/planning. She stated this will give the Town the opportunity to move forward with additional funding sources that require projects to be shovel ready.

**Motion:** made by Selectman Starzec, seconded by Selectman Bourque to approve the FY15 CDGB Grant Application.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Carol Cyr stated they also held the lottery for the A.J. Sitkowski School Apartments. She stated they are looking at a move in date of March 1<sup>st</sup>. She stated the fourth floor has been completed. Selectman Starzec asked if the Board could take a tour for the completed floor. Carol Cyr stated she would work on arranging that.

## **Greg Robert – Charter Communications Upgrade - Update**

Greg Robert came forward. He stated Charter Communication will begin work on February 2, 2015. He stated they will install new cameras, microphones, server equipment and a new television studio. He stated they are projecting this upgrades to be completed on February 10, 2015. He stated there will no longer be VHS tapes. Selectman Starzec stated this upgrades is two decades overdue. Mr. Roberts stated the audio upgrades happened when they replaced the wires a will continue to improve. Selectman Dowgiewicz asked if the Town Hall will have a new studio. Mr. Robert stated he is working with the School Department to find the right spot for the studio. Mr. McAuliffe thanked Greg for all of his hard work. He stated Greg has gone above and beyond on this project.

## **Kenny Pizzetti – Safety Committee Recommendations**

Kenny Pizzetti came forward. He stated the Safety Committee received a letter from the St. Louis School requesting signs posted school zone. He stated this area does qualify under MassDOT as a school zone. He stated the Safety Committee would like to construction signs indicating a school zone during certain hours. He stated it would be 20 mph during school hours.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Bourque to approve the Safety Committee recommendation.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Chairman Miller stated the Board received a letter from Edward A. Johns requesting a metal container be placed at the softball field. He gave the letter to Mr. Pizzetti for his review.

## **2015 Beach/Compost Rates – Discussion**

Chairman Miller stated he would like to have a discussion about charging a walk-in fee. He stated too many people are being dropped off by the car load and just walking in. He stated he would also like to discuss something they can do for handicapped people. Mr. Pizzetti stated everyone one is treated the same. He stated they doesn't have a special sticker for elderly or handicapped. Mr. McAuliffe stated the Town beach runs as an entry fee. He stated everyone pays a fee to enter. Selectman Starzec asked he is always asked the questions why the compost rate and beach rate are the same. Mr. McAuliffe stated the rates are rolled into one sticker. He stated if they separated them the compost sticker would be higher than the beach rate. He stated the Town runs very lien. He stated if the Board added a handicapped sticker that would add to the process. He stated the Town has done a lot of upgrades at the beach. Chairman Miller stated he was wondering if there could be a special sticker or reduced rate for lifelong residents that have a medical condition. Mr. McAuliffe stated that would create a wide window of people getting reduces stickers. Selectman Dowgiewicz stated the Board should offer a fee waiver on individuals that meet the criteria. He stated they could write a letter and submit it to the Board. He stated the Board could hold a meeting on an off night and issue waiver on a case by case basis. Selectman Starzec stated he would still like to see a day rate for residents. He stated he would like to know Mr. Pizzetti's opinion about charging walk-ins. Mr. Pizzetti stated he didn't see where the town would benefit from going after walk-ins. Selectman Dowgiewicz suggested having a residents only parking in that area. So when people try to drop off a car load and park elsewhere then they would get towed. Mr. McAuliffe stated they would be paying the Police Department more money to patrol the area. Mr. McAuliffe stated the kids working the beach are in High School or their first year of college. He stated he doesn't want them to be in harm's way. Mr. Pizzetti stated he has a group of boys who come down on their bikes and play basketball. He said it keep them out of trouble. Selectman Starzec stated Second Island Road Residents shouldn't be subjected to people parking all along their road. Mr. Pizzetti stated the system work. Selectman Starzec asked why people can't grill anymore. Mr. Pizzetti stated people started to create tent cities. He stated grilling got out of hand. He stated a little girl was burned because people threw their hot coals on the ground. Selectman Bourque stated when he was on the Fire Department they were called out several times for fires started by people throwing hot coals in the trash. Mr. Pizzetti stated he was very happy when the Board voted to end grilling. He said it made the beach safer for children. Selectman Jolda asked Mr. Pizzetti if there was any way to adjust the hours of the compost facility. Mr. Pizzetti stated it was contractual. Mr. McAuliffe stated it was a money issue. Selectman Jolda suggested eliminating a day during the week and be open every weekend.

Mr. Pizzetti stated the Highway/Parks Department is also looking to declare surplus a 1983 four-wheeler. He stated it is not worth fixing. He stated they are looking to replace the four-wheeler with a John Deer off the State's bid list. He stated this would save the Town money. He stated the John Deer will be used strictly for the beach. Mr. McAuliffe stated he would like Mr. Pizzetti to get all the details for the next meeting.

### **Final Transfer of Land – 0 Lakeview Road**

Attorney Sullivan came forward. He stated he represented Christopher Roberts in the land sale. He stated both parties have agreed to close on the property this week. He stated the documents have been reviewed by Town Counsel.

**Motion:** made by Selectman Bourque, seconded by Selectman Dowgiewicz to approve the Land Transfer of 0 Lakeview Road to Christopher Roberts.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Attorney Sullivan stated he was also here for the Transfer of License for The Joslin House, Inc. dba Cheers II. He stated the building sustained major water damage and the prior occupant had to close. He stated this was just reverting the license back to the stock holders.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Bourque to approve the Transfer of License to The Joslin Hour, Inc. dba Cheers II.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

### **Town Administrator's Report**

Mr. McAuliffe stated that the Treasurer's Office is continuing to reconcile accounts. He stated they are also working on the Health Insurance renewals with Blue Cross Blue Shield and our consulting firm. He stated the Town continues to make progress and is still looking into the GIC as an option.

He stated the Assessor's Office is working through their abatement process. He stated eight abatements have been filed.

He stated the Town Clerk's Office is preparing for the January 26<sup>th</sup> debt exclusion vote for the Library Project. He stated the Library Trustees are funding the costs of the election through monies that have been donated privately. He stated they are also in the process of purging the inactive voters list. He stated over the span of two state elections cycles, the Town is supposed to purge the inactive voters from the registered rolls. He stated the Town has purged over 1,900 inactive voters.

He stated the FY2014 audit is currently underway in the Accounting Office.

He stated the Water Department has made improvements to pump station number 3. He stated the installation of a check valve will eliminate back flow concerns. He stated this work was performed in house and saved the Town over \$7,000.

He stated the new hydro-jetter has been delivered to the Sewer Department. He stated the bid documents for the new air conditioning system for the Administration Building are complete. He stated ongoing work continues on the Landfill Pump Station and the clarifier unit. He stated no abatements were filed during the last quarters building cycle.

He stated the Highway Department has been busy cleaning the catch basin and brush/debris cleanup as the weather permits. He stated snow operations are being performed as necessary. He stated they are moving towards 25% design complete for the TIP program reconstruction of Klebart Avenue and Lake Parkway.

He stated Code Enforcement is reviewing the status of 153 North Main Street. He stated this property is currently under the State's "Receivership Program." He stated the Town is working with the Receiver to create a redevelopment plan for the site. He stated they are also working with the owners and their attorney for the demolition of 30 Mechanic Street.

He stated the Town held the first lottery for the available residential units at the A.J. Sitkowski School. He stated moving forward applicants must work directly with Winn Residential for submitting applications.

He stated he met with Ray Travis about holding a joint community event. He stated the event would be held by the Town and the Webster Lake Association. He stated they are looking to hold a concert, food festival, and a beer tent on Saturday, June 20<sup>th</sup> at 6:00 p.m. at Memorial Beach. He stated the purpose of this event would be to invite new people to get involved with Memorial Beach and the Lake Association.

He stated there is an open vacancy on the Board of Assessors.

He stated he did have a need for Executive Session.

**Motion:** made by Selectman Starzec, seconded by Selectman Bourque to approve the Town Administrator's Report.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

## **New Business**

Chairman Miller stated there is an open position on the Board of Health due to a recent member resigning. He asked that this notice get posted on the website. He also asked to have this on the next agenda.

Chairman Miller stated the Board received paperwork from Swingin' Chicken Saloon looking to change its corporate name.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Bourque to approve the Change of Cooperate Name for Swingin' Chicken Saloon, LLC

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Selectman Dowgiewicz stated he asked to have Sex Offender Bylaw on the agenda. He stated this issue needs to be addressed. He stated Webster has a lot of sex offenders in town. He stated he needed to protect our children. He stated he was seeking permission to work with John to come up with a bylaw for the next Town Meeting that would restrict sex offenders from coming within 100 feet of a school, daycare or bus stop. He stated this would make our Town safety for children.

**Motion:** made by Selectman Dowgiewicz, seconded by Chairman Miller to have Selectman Dowgiewicz work with the Town Administrator on a Sex Offender Bylaw for the next Town Meeting.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

Selectman Starzec stated he would like to find out the statistics on how many offenders would be effected by a bylaw.

Mr. McAuliffe stated Bob Craver is seeking to have the voting booths declared surplus property. He stated there are roughly sixty old booths that are wooden with canvas sides. He stated the canvas sides are ripped and the wood is chipped and cracked.

**Motion:** made by Selectman Bourque, seconded by Selectman Dowgiewicz to declare the old voting booths surplus property.

**Vote:** Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.

## **Informational Mail**

Chairman Miller stated the Board received a letter from Governor Charles Baker stating he was releasing the remaining Chapter 90 funds.

### **Other Business Unknown at the Time of Posting**

Selectman Starzec stated he would like to run an idea past the Board regarding a ballot survey for the Town Administrator's review. He stated he would like to Board's input on the questions. Mr. McAuliffe stated he would like to make sure everyone does the review. He stated he encourages the Board members to attend one of his Department Head Meetings. He stated after every evaluation he has a set list of goals to accomplish. He stated he already has a large list of accomplishments.

### **Adjournment**

Chairman Miller adjourned the meeting to Executive Session at 8:31 P.M. in accordance with MGL Chapter 30A, Section 21a, Item 3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares

**Motion:** made by Selectman Starzec, seconded by Selectman Dowgiewicz to go into Executive Session and to come back into open session.

**Vote: Mr. Starzec – yes, Mr. Dowgiewicz – yes, Mr. Jolda – yes, Mr. Bourque – yes, Chairman Miller – yes.**

Respectfully Submitted,  
Courtney Friedland