

**TOWN OF WEBSTER  
BOARD OF SELECTMEN  
DEBORAH KEEFE, CHAIRMAN  
ROBERT MILLER, VICE CHAIRMAN  
WILLIAM STARZEC  
JEFFREY DUGGAN  
MARK DOWGIEWICZ**

A Board of Selectmen's Meeting was held in the Selectmen's Meeting Room at the Town Hall on Monday, November 4, 2013. Chairman Keefe called the meeting to order at 7:00 p.m.

**Attendance:** Jeffrey Duggan, Mark Dowgiewicz, William Starzec, Robert Miller, Deborah Keefe

**Pledge of Allegiance:** Selectman Keefe led the Selectmen in the Pledge of Allegiance.

Chairman Keefe called for a moment of silence for the passing of Irene Martel.

Chairman Keefe stated she was honored to have known Irene Martel. She stated she was a very strong lady and she dedicated her whole life to the Town of Webster.

Selectman Miller stated Irene's heart was always with the Town.

Selectman Starzec stated Irene Martel was a very powerful influence.

Selectmen Dowgiewicz stated Irene and he were very close. He stated they worked together on the Board of Selectmen for many years. He stated he built a great relationship with her.

Selectman Duggan stated he served one year on the Board with Irene Martel. He stated she always said what was on her mind.

Mr. McAuliffe stated he was very privileged to know Irene. He stated she was very much involved in the town. He stated she will be missed very much.

**APPROVAL OF MINUTES**

**Motion:** made by Selectman Miller, seconded by Selectman Dowgiewicz to approve the meeting minutes of October 7, 2013.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

**Motion:** made by Selectman Miller, seconded by Selectman Dowgiewicz to approve the Executive Session meeting minutes of October 7, 2013.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

**Officer Joseph Reed, Officer Robert Ela and Officer Timothy Whiting - Proclamation (Hoops for Hope)**

Chairman Keefe read the proclamations to Officer Joseph Reed, Officer Robert Ela and Officer Timothy Whiting. Chief Bent stated the Hoops for Hope Program is a very important program that keeps kids off the streets. He stated the kids sign a contract stating they will obey the laws and be a valuable part of the community.

Chairman Keefe stated this is a great program and helps the kids stay off the street and out of trouble.

Officer Reed stated as an officer of the program, it gives a great satisfaction in helping the youth.

Officer Ela stated this program is an alternative to punishment. It gets the kids involved with other youth in the community.

**The Lobster Nook, LLC – Wine and Malt Liquor License Application**

Dean Packard came forward. Chairman Keefe stated she reviewed the application. She stated changing a retail building into a food establishment will need a site plan review. She stated she would like more information before approving the application. She stated the ABCC may reject the application if it is not completed correctly. She stated there was always a typo on the Manager's application address and that should be fixed before submission.

Selectman Dowgiewicz stated he was pleased to see he chose Webster as his location for the business.

Mr. Packard stated he and his wife were seafood lovers. He stated they are looking to bring in something affordable to Town. He stated they have traveled up and down the coast and met with seafood distributors in order to find the right balance to bring to Town.

Selectman Miller stated this will definitely help rebuild Main Street.  
Mr. McAuliffe stated an alternation of premises does trigger a site plan review.  
Chairman Keefe stated the Board will table this agenda item until Monday, December 2, 2013 in order for Mr. Packard to meet with the Planning Board regarding the site plan review.

### **Ken Pizzetti – Safety Committee Recommendation**

Ken Pizzetti and Chief Bent came forward. Mr. Pizzetti stated the Safety Committee just wanted to update the Board on a couple of items. He stated municipal parking signs were added to the Main Street area with arrows indicating direction at the Davis Street entrance, Tracy Court entrance and High Street entrance.

He stated National Grid is placing a light and mass in the middle section of the road on Third Street. He stated the Safety Committee requested the Board approval to put up signs on the west side of High Street stating “NO PARKING THIS SIDE.”

He stated the Committee requests permission to put a “SLOW CHILDREN” sign to the entrance of Konkell Avenue.

He stated the Committee also requests permission to put a “STOP” sign on Market Avenue and Railroad Avenue intersection.

**Motion:** made by Selectman Miller, seconded by Selectman Starzec to approve the Safety Committee’s recommendations.

**Vote:** Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.

Chairman Keefe stated that the Police Department is looking for wooden pallets for Winter Wonderland. She asked Mr. Pizzetti if the Highway Department could pick up the pallets and bring them to the beach if businesses donated them. Mr. Pizzetti stated that could be arranged. Chairman Keefe also asked if the tree had enough lights for the tree lighting ceremony. She asked if Mr. Pizzetti if he needed help to decorate the tree. Mr. Pizzetti stated the tree is very small and is hard to put a lot of lights on it.

### **Gregory Vasale – Building Permit - Update**

Gregory Vasale, Cathleen Liberty, Ted Tetreault and Chief Hickey came forward. Mrs. Liberty stated the Inspectional Services Department along with Chief Hickey have been out to the site twice since the last meeting. She stated Mr. Vasale has taken the property as far as the Town deemed fit.

Mr. Tetreault stated the house is structurally sound and will be pulling the red X off the house. Chief Hickey stated Mr. Vasale has done everything they have asked of him.

Chairman Keefe stated the Board had issues with the outside of the property at the last meeting and pulled the building permit until all the stuff was cleared from the property.

Selectman Duggan stated Mr. Vasale has met all the criteria from the Board of Health, Building Department and Fire Department. He stated this is now out of the Board of Selectmen’s hands.

Mr. Smith came forward. He stated he has pictures from this morning showing the condition of Mr. Vasale’s property. He stated the yard is still a mess.

Mr. McAuliffe stated this property is vacant. He stated Mr. Vasale cleaned up the safety issues but would need some additional work to make the property habitable.

Mr. Vasale stated he is getting the shed repaired but will take 3-4 months.

Chairman Keefe stated the Board cannot guarantee what is going to happen in the future but if the Smith’s see it getting bad to call the Inspectional Services Department. She stated the Inspectional Services Department is very aggressive and will stay on top of this situation.

### **Purple Heart Community – Discussion**

Peter Jankowski came forward.

Chairman Keefe stated the Board received a request for Webster to declare itself a Purple Heart Community. Mr. Jankowski stated there are only four veterans in Town that have Purple Hearts. Chairman Keefe stated this is for the Town to recognize all Purple Heart Veterans whether deceased or currently living. Mr. Jankowski stated he would like the opportunity to discuss this with the Trustees of Soldier Monuments. Chairman Keefe asked to have this on the agenda for Monday, December 16, 2013.

## **Mutual Aid Agreement – City of Worcester**

Chief bent came forward. He stated the Board received a copy of the Mutual Aid Agreement with the City of Worcester. He stated Worcester has signed this Mutual Aid Agreement with 47 different Towns. He stated this will cover the Webster Police Department when they go into Worcester.

**Motion:** made by Selectman Miller, seconded by Selectman Starzec to approve and sign the Mutual Aid Agreement between the Town of Webster and the City of Worcester.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

## **PACC – Wesley Mroczka – One Day Liquor License Request**

Mr. Mroczka came forward. He stated he has a hearing with the ABCC On Tuesday for the approval of the liquor license. He stated if he was not granted the liquor license that day he would need a couple of “One Day” liquor licenses until the license is issued. He stated he has a couple events scheduled for the next couple of weeks.

Selectman Duggan stated the Board’s Secretary called the ABCC and they conveyed to her that an establishment cannot be granted a “One Day” liquor license.

Selectman Miller stated he has an email from State Representative Fattman stating the ABCC advised him that the Board could issue Mr. Mroczka a “One Day” liquor license.

**Motion:** made by Selectman Miller, seconded by Selectman Dowgiewicz to approve a “One Day” liquor license to the PACC for Saturday, November 9, 2013 and Saturday, November 16, 2013.

**Vote: Mr. Duggan - no, Mr. Dowgiewicz – yes, Mr. Starzec – abstain, Mr. Miller – yes, Chairman Keefe – no. Vote did not pass**

Chairman Keefe stated she would approve the “One Day” liquor license if Mr. Mroczka got a letter from the ABCC stating the Board could issue a “One Day” liquor license to the PACC.

**Motion:** made by Selectman Keefe, seconded by Selectman Miller to approve a “One Day” liquor license to the PACC for Saturday, November 9, 2013 and Saturday, November 16, 2013 pending a letter from the ABCC stating a “One Day” liquor license could be granted to the PACC.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

## **NOAH – Land Disposition Agreement**

Toby Cramer came forward. She stated NOAH is very close to completing all the documents. She stated NOAH is seeking an extension on the Land Disposition Agreement. She stated it is taking some time for the final HUD approval. Mr. McAuliffe stated the Board might want to go into Executive Session.

Chairman Keefe adjourned the meeting to Executive Session at 8:15 P.M. in accordance with MGL Chapter 39, Section 23b, Item 2 to discuss strategy with respect to collective bargaining or litigation, in an open meeting.

**Motion:** made by Selectman Duggan, seconded by Selectman Miller to go into Executive Session and to come back into open session.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

Chairman Keefe called the Regular Session meeting back to order at 8:25 P.M.

**Motion:** made by Selectman Miller, seconded by Selectman Duggan to approve the extension of the Land Disposition Agreement between the Town and NOAH until January 31, 2014.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

**Motion:** made by Selectman Miller, seconded by Selectman Dowgiewicz to authorize the Town Administrator to sign the closing documents.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

**Motion:** made by Selectman Miller, seconded by Selectman Dowgiewicz to waive the building permit fees for the NOAH Project.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

Chairman Keefe stated NOAH is also looking for a name for the Senior Center. Selectman Dowgiewicz suggested that the seniors at the Senior Center submit potential names. Chairman Keefe stated the Town would like to stress that although this Senior Center will be located in the Sitkowski Apartments that it will be open to all. Chairman Keefe asked to have this posted on the access channel and the website for people to submit a name. She asked that this be placed on the next Selectmen's agenda.

### **Town Administrator's Report**

Mr. McAuliffe stated the Town concluded the Annual Fall Town Meeting.

He stated the Town also concluded the Third Annual October Harvest Festival. He stated there was a great turnout.

He stated he held a Financial Team Meeting.

He stated he held a DPW Team Meeting.

He stated he conducted collective bargaining with the DPW and Clerical Unions.

He stated he attended the Master Plan Steering Committee meeting.

He stated he would like to thank Robert Russo for his part in the ticket booth upgrades down at Memorial Beach.

He stated he attended a follow-up meeting with NOAH. He stated this project is moving forward.

He stated he attended a Trustees of Soldiers Monuments meeting.

He stated he would like to welcome aboard Scott Charpentier, Planner/Town Engineer and Gerry Ouillette, Water Superintendent.

He stated he did have a need for Executive Session.

**Motion:** made by Selectman Miller, seconded by Selectman Starzec to approve the Town Administrator's Report.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

### **Old Business**

Chairman Keefe stated the Board received the agreement between the Town of Sutton and the Town of Webster for the Public Health Nurse Services.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Miller to approve the agreement between the Town of Sutton and the Town of Webster for the Public Health Nurse Services for 2012-2013 and 2013-2014.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

## **New Business**

Chairman Keefe stated the Board received a letter from Sacred Heart Parish requesting a “One Day” liquor license for Saturday, November 9, 2013 from 5:00 p.m. to 11:00 p.m.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Miller to approve the “One Day” liquor license for Saturday, November 9, 2013 from 5:00 p.m. to 11:00 p.m.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

Mr. McAuliffe stated the Board received information in their packets regarding the FY2014 CIC Grant Application for Stormwater.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Miller to approve the FY14 CIC Grant Application for Stormwater.

**Vote: Mr. Duggan - abstain, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

Chairman Keefe stated Michael Dostler was seeking re-appointment to the Planning Board.

**Motion:** made by Selectman Dowgiewicz, seconded by Selectman Miller to reappoint Michael Dostler to the Planning Board for a term to expire June 30, 2016.

**Vote: Mr. Duggan - abstain, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

## **Informational Mail**

Chairman Keefe stated the Board received a letter from Hampshire Council looking for data on the current status of municipal accounting throughout the region. She asked that this be forwarded to the Town Accountant.

Chairman Keefe stated the Board received a Class II Application from Atlantic Motors. She stated the cars are not being sold here in the United States. She stated the cars are being shipped overseas. She asked for more information on this. She asked if the Building Inspector would go to that location. She asked to have an update on this for the next agenda.

Selectman Miller stated the Board received a letter commending Michelle LaFleche, the Animal Control Officer, on her dedication. He stated she loves her job and is very committed to the Town. He stated he would like this put in her personnel file.

Chairman Keefe stated the Board received a letter from Attorney Sullivan regarding one of the Town’s surplus properties. She stated she would like the Town Administrator to respond to him.

Chairman Keefe stated she would like to add the PACC to the next agenda if necessary for additional “One Day” liquor licenses.

Selectman Dowgiewicz stated the Board received a packet regarding a nuisance property on Hugo Terrace. Mr. McAuliffe stated there is a court order in place with that situation. Selectman Dowgiewicz stated he would like to bring in absentee tenants to the Selectmen’s Meeting to hold them accountable.

Chairman Keefe stated she would like to get an update on the Colonial Club for the next meeting. Mr. McAuliffe stated the Colonial Club is a turn-key place and that Mr. O’Brien is just looking for renters. He stated this is a wonderful establishment and has no concerns about renewing the license. Chairman Keefe asked if the Town Administrator could touch base with O’Brien in order to give the Board an update.

### **Adjournment**

Chairman Keefe adjourned the meeting to Executive Session at 8:55 P.M. in accordance with MGL Chapter 39, Section 23b, Item 2 to discuss strategy with respect to collective bargaining or litigation, in an open meeting.

**Motion:** made by Selectman Miller, seconded by Selectman Dowgiewicz to go into Executive Session and not to come back into open session.

**Vote: Mr. Duggan - yes, Mr. Dowgiewicz – yes, Mr. Starzec – yes, Mr. Miller – yes, Chairman Keefe – yes.**

Selectman Duggan left the meeting before the start of Executive Session.

**Motion:** made by Selectman Miller, seconded by Selectman Dowgiewicz to adjourn the regular session meeting at 9:21 p.m.

**Vote: Mr. Dowgiewicz – yes, Mr. Starzec - yes, Mr. Miller – yes, Chairman Keefe – yes**

Respectfully Submitted,  
Courtney Friedland