



**TOWN OF WEBSTER
HEALTH DEPARTMENT**
350 Main Street, Webster, Ma 01570
Phone: 1-508-949-3800 x 4002
Cathleen M. Liberty – Director of Public Health

Dave Zalewski- Chairman

Mike Stelmach –Vice Chairman

Nancie Zecco- Member

WEBSTER BOARD OF HEALTH

BOH MEETING MINUTES – 05/21/12

Attending

Dave Zalewski- Chairman
Mike Stelmach – Vice Chairman
Nancie Zecco- Member

Also In attendance: Cathleen Liberty

Meeting called to order on Monday, May 21, 2012 at 5:00 pm

REORGANIZATION

*Motion- To have Dave Zalewski act as Chairman- Mike Stelmach
Second- Nancie Zecco
Voted 2-1- abstained- to have Dave Zalewski Chairman*

*Motion- To have Mike Stelmach Vice Chairman
Second- Nancie Zecco
Voted 2-1- abstained- to have Mike Stelmach act as Vice Chairman*

REVIEW OF MEETING MINUTES

*Meeting minutes of April 2, 2012
Motion to accept minutes- Dave Zalewski
Second- Mike Stelmach
Voted- 3-0, to accept minutes of April 2, 2012*

*Meeting minutes of Public hearing on April 2, 2012
Motion to accept minutes- Mike Stelmach
Second- Nancie Zecco
Voted- 3-0, to accept minutes of the Public hearing on April 2, 2012*

*Meeting minutes of April 24, 2012
Motion to accept minutes- Nancie Zecco
Second- Dave Zalewski
Voted- 2-1- abstained, to accept minutes of March 22, 2012*

ADMINISTRATIVE HEARINGS

BOARD BUSINESS

Empire Wok-

An inspection was completed on Monday and no violations were found. Inspections from the Board of Health will now be conducted twice per year.

16 Brandis St.-

After hearing the findings of the Health Department inspection report and after much discussion thereof, the Board of Health unanimously voted to amend the Order to Correct letter dated March 20, 2012 to extend the requirements of compliance time and have the Health Agent conduct four more weekly visits to inspect the dwelling and observe the process of removal of miscellaneous items listed in the Order to Correct letter dated March 20, 2012.

Polam Smokehouse and Deli-

Motion- to issue Polam Smokehouse and Deli a temporary food permit- **Dave Zalewski**

Second- Nancie Zecco

Voted 3-0, to issue Polam Smokehouse and Deli a temporary food permit

Mohegan Bowl-exterior grease trap-

Motion- to have exterior grease trap installed and pumped on a regular basis- **Dave Zalewski**

Second- Mike Stelmach

Voted 3-0, to have exterior grease trap installed and pumped on a regular basis

PUBLIC HEALTH ISSUES

Tobacco regulation amendments-

Motion- to table tobacco regulation amendment for a month to hold a public hearing to decide what exactly will be band- **Dave Zalewski**

Second- Mike Stelmach

Voted 3-0, to table tobacco regulation amendment for a month to hold a public hearing to decide what exactly will be band

Title V Inspection-

Ms. Liberty now has her Title V inspection license. Ms. Liberty will now review and sign off on all applications.

OPEN MEETING

Discussion was held regarding new tattoo Regulation. The Board discussed the reason for the decision to change the tattoo regulation and to show support for each other.

ANNOUNCEMENTS/CORRESPONDENCE

MISCELLANEOUS ITEMS

Monthly Report- Ms. Liberty submitted to the Board a monthly report on all updates on all inspections.

Next Board of Health Meeting Monday, June 4, 2012 5:00 pm

ADJOURN

Motion – to adjourn meeting. - Dave Zalewski

Second- Mike Stelmach

3-0 unanimous votes to adjourn Board of Health Meeting

Respectfully submitted,

*Jennifer Sullivan
Inspectional Services
Administrative Assistant
Town of Webster*

Minutes Approved: _____

Date: _____

Cc: Board of Health Members
Town Clerk