



**TOWN OF WEBSTER  
HEALTH DEPARTMENT**  
350 Main Street, Webster, Ma 01570  
Phone: 1-508-949-3800 x 4002  
Cathleen M. Liberty – Director of Public Health

Dave Zalewski- Chairman

Mike Stelmach –Vice Chairman

Nancie Zecco- Member

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WEBSTER BOARD OF HEALTH

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**PUBLIC HEARING MINUTES – 04/02/12**

Attending

Dave Zalewski- Chairman  
Mike Stelmach – Vice Chairman  
Nancie Zecco- Member

Also in attendance: Cathleen Liberty and Jennifer Sullivan

***Board of Health meeting called to order on Monday, April 2, 2012 at 5:28 pm***

**REVIEW OF MEETING MINUTES**

***Meeting minutes of March 5, 2012***

***Motion to accept minutes- Nancie Zecco***

***Second- Dave Zalewski***

***Voted- 3-0, to accept minutes of March 5, 2012***

***Meeting minutes of March 19, 2012***

***Motion to accept minutes- Mike Stelmach***

***Second- Dave Zalewski***

***Voted- 3-0, to accept minutes of March 19, 2012***

***Meeting minutes of March 22, 2012***

***Motion to accept minutes- Mike Stelmach***

***Second- Dave Zalewski***

***Voted- 2-1- abstained, to accept minutes of March 22, 2012***

**ADMINISTRATIVE HEARING**

**26 East Main St.-**

An administrative hearing was held before the Board of Health to discuss a request to modify the compliance time of the Order to Correct letter dated November 14, 2011.

After hearing the findings of the Health Department inspection report and after much discussion thereof, the Board of Health unanimously voted to deny the request to amend the Order to Correct letter dated November 14, 2011. It was decided that the owner, has seven (7) days to repair the roof that has caused water intrusion. The Health Agent will conduct an inspection on Monday, April 16, 2012 to observe if the property owner is in compliance with the State Sanitary Code. Failure to be in compliance the Board of Health will file a grievance against the property owner at the Dudley District Court immediately

***Motion- To give the property owners seven (7) days to repair the roof. After the seven days if it is found that the property owners are not in compliance, the Board of Health will continue with Court proceedings. Dave Zalweski***

***Second- Mike Stelmach***

***Voted 3-0, to give the property owners seven (7) days to repair the roof. After the seven days if it is found that the property owners are not in compliance, the Board of Health will continue with Court proceedings***

16 Brandes St.  
Tabled

**BOARD BUSINESS**

**Empire Wok**

Is currently in compliance and is now open

**Webster Family Campground**

Mr. Finamore submitted a plan as requested by the Board.

***Motion- to accept the plan that was submitted by Mr. Finamore regarding his plan to supply water to the twenty four (24) occupants, which reside at the Webster Family Campground during the winter season.***

***Second- Nancie Zecco***

***Voted 3-0, to accept the plan that was submitted by Mr. Finamore regarding his plan to supply water to the twenty four (24) occupants, which reside at the Webster Family Campground during the winter season.***

**Food establishment renewal application- tabled**

**PUBLIC HEALTH ISSUES**

Mr. Zalewski requesting that Ms. Liberty invite the Police Chief to our next meeting to discuss the requirements for warning signals on all public school transport vehicles.

**ANNOUNCEMENTS/ CORRESPONDENCE**

**MISCELLANEOUS ITEMS**

Monthly Report- Ms. Liberty submitted to the Board a monthly report on all updates on all inspections.

Patriot Article- Ms. Liberty told the Board that the article topic for the Patriot was Living Tobacco Free

**ADJOURN**

***Motion – Dave Zalewski, to adjourn Public Hearing 5:51 pm***

***Second- Mike Stelmach***

***Voted 3-0 unanimous votes to adjourn Public Hearing at 5:51 pm***

*Respectfully submitted,*

*Jennifer R. Sullivan  
Inspectional Services  
Administrative Assistant  
Town of Webster*

Minutes Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Cc: Board of Health Members  
Town Clerk