

Police Station Building Committee
Notice of Meetings

Mr. Robert Craver
Town Clerk
Webster Town Hall
Main Street
Webster, MA
01570

August 14, 2012

Dear Bob:

The Police Station Building Committee has scheduled several meetings for the next couple months, as noted below. Each meeting will begin at 5:30 pm and be held in the basement conference room of the Police Station.

The meeting dates are:

Thursday, August 16

Thursday, August 30

Thursday, September 13

Thursday, September 27

Thursday, October 11

Thursday, October 25

The agenda for each of the meetings is as follows:

1. Call the Meeting to Order
2. Approval of Minutes
3. Review and Approval of Invoices
4. Progress Report from OPM, Maguire Group
5. Progress Report from Architect, Lawrence Associates
6. Any Other Business
7. Adjourn

Please let me know if you have any questions.

Sincerely,

Randy Becker

Randy Becker,
Secretary