



Town Of Webster

Est. 1832

Massachusetts

Office of the Town Administrator
350 Main Street
Webster, MA 01570

- Closed January 21st for Martin Luther King Day.
- Town Meeting January 28th at 6:00 PM at Bartlett High School

1. Public Health and Safety

- a. Police Department transition
- b. Received list from post office of all vacant properties. Will be registering these properties over the next months.
- c. Great holiday events: Bazaar, tree lighting, Winter Wonderland.

2. Financially Responsible

- a. Municipal Aggregation: NGrid Basic Rate 13.718 cents per kWh; Webster PowerUp Rate 10.928 cents per kWh.
- b. Tax rate and Schedule A complete. Free Cash certified at \$698,987.
- c. Water & Sewer collections: will start implementing shot off policy in March.
- d. National Grid Community Initiative Grant—funding for assisting residents to make their homes more energy efficient.
- e. Marijuana:
 - i. Town meeting to potentially approve another retail sales location;
 - ii. Spoke with broker for Kmart Plaza and they will work with us to choose a retailer for that location;
 - iii. Developing application for potential retailers to apply and be reviewed before entering into a host agreement;
 - iv. Developed a host agreement that requires payment by Nov 2019 to be able to count revenue towards FY20 budget.
- f. Received \$119,657 grant from NGrid for streetlights. Now the entire \$330,000 cost of the streetlight LED replacement will be covered by a grant.
- g. Working on a contract for a Joint Purchase Group for Health Insurance. Will receive rates on January 24th.
- h. Auditors to come in early December; finished a week early. Will have draft at the end of the month and will meet with the Audit Review Committee.

3. Economic Development

- a. Top 10 Development/Redevelopment sites we are trying to encourage some movement on. Sent to consultants that I met at an “opportunity zones” conference.
 - b. Signage for area near Price Chopper; See attached.
 - c. Economic Development team has been meeting on a weekly basis.
- 4. Maintain Infrastructure
 - a. Water:
 - i. CMU block installed, tanks put in place, roof beam posts installed.
 - a. Library Construction.
 - ii. Final punch list over the weekend. Final walkthrough on Wednesday.
 - b. Highway Garage Roof
 - iii. Project started.
 - c. Town Hall.
 - iv. Basement work continues to progress.
 - d. Streetlights. Second phase to begin next week—140 remaining lights.
 - a. Complete Streets Program—received grant of \$33,000 for a sidewalk, bicycle lane needs analysis. Will apply for sidewalks from Burger King to Walgreens on East Main.
 - b. Applying to MassDOT for small bridge repair over Sucker Brook on Sutton Road. Approximate cost of \$400,000.
- 5. Effective Delivery of Services/Operations
 - a. Classification and Compensation Study orientation on January 22nd. Board is invited to attend at 11:00 AM or 1:00 PM
 - b. Hired laborer position in highway: Tyler O’Leary. Started today.
- 6. Transparent, Open and Friendly government
 - a. Town Meeting guide will be available later next week and posted on the website.
- 7. Committee Openings
 - a. Conservation: 2 Full members
 - b. ZBA: 1 Full; 1 Associate
 - c. Planning: 1 Associate
 - d. Council on Aging: 1 Full
 - e. Recreation: always openings
 - f. Finance: 2 Selectmen appointments
 - g. By-law Review: 4 Moderator appointments
 - h. Water & Sewer Commission: 3 Selectmen appointments