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## Board of Library Trustees

Gladys E. Kelly Public Library, 2 Lake Street, Webster, MA

Minutes for Thursday, March 9, 2023

### In Attendance

Rena Klebart, Chair, Donna Becker, Vice Chair, Martina Koziak, Treasurer, Jeanne Mikels, Secretary, Mary Chabot, Evelyn Pappas present. Evan Hale, Assistant Director was also present. Sue Buehler arrived at 6:18PM following the conclusion of the Friends' meeting.

### Meeting Called to Order at 6:05PM

#### Approval of Minutes

Mary Chabot moved to accept the minutes as issued; Martina seconded. The motion passed unanimously.

### Reports

#### Director's Report

Evan highlighted the 2 new databases to which Library patrons have access: Kanopy, a video streaming service with a primary focus on Indie Films and Educational Documentaries and CreativeBug offering step-by-step tutorials of crafts. Evan has also created a new category of Reference Stats to help highlight the specific demands on the Staff's time. This set of stats will track the number of requests by patrons for assistance that falls into 1 of 4 categories: Ready Reference, Computer Help, Readers' Advisory and In-Depth Reference. Generally, Webster patrons seem to be much more in need of Computer Help than might be expected.

Evelyn mentioned the Park Avenue School lost their library due to space needs while the High School lost their library due to Budget issues.

#### Warrants and Financial Reports

Tia spoke about the Financial Reports.

#### Friends' Report

Sue reported that Bites, Books & Blooms will feature 18 arrangements Books and Blooms floral arrangements. Ticket prices will be \$35 each, and the Event will offer a Cash Bar for all beverages including a Lemonade Fountain. The Community Garden Project is starting up and a call will be going out for volunteers to help build the raised beds. Annual Membership letters and a revised Membership form will be mailed out June 1<sup>st</sup>. A mini-membership application was left on the chairs set up for one of the concerts in the Community Room and 5 were completed and returned. The Friends' Annual Meeting is scheduled for September 7, 2023, and suggestions for a speaker would be appreciated. The Volunteer Lunch is scheduled for May 6<sup>th</sup>. The Friends' Book Sale is June 8 – 10, with set-up on the 7<sup>th</sup>. Both books and volunteers are being actively sought.



Mary reminded the Board of the books published in the 1590's that have been relegated to the Town Clerk's Safe after being judged "worthless" years ago. Mary also reminded the Board that two display cases are being stored on the 2<sup>nd</sup> floor of the Senior Center but are not being used. They were originally moved there when the Chester C. Corbin Library was being emptied and there was no room in the Temporary Library for them. These two issues will be addressed. The Grandfather Clock replica previously given to the Library does not work, has not worked in many years and requires annual maintenance for which there are no funds. The Secretary will draft a letter to the donating party requesting removal.

Martina moved to adjourn; Mary seconded. The vote in favor was unanimous and the meeting adjourned at 7:35PM.

Respectfully submitted,

*Jeanne Mikels*, Secretary

**Exhibits** (to be posted on the Library Website)

Director's Report

Financial Reports

Minutes Approved: April 13, 2023