



## Board of Library Trustees

Gladys E. Kelly Public Library, 2 Lake Street, Webster, MA

Minutes for Thursday, February 9, 2023

### In Attendance

Rena Klebart, Chair, Donna Becker, Vice Chair, Martina Koziak, Treasurer, Jeanne Mikels, Secretary, Mary Chabot, Evelyn Pappas present. Sondra Murphy, Library Director, Evan Hale, Clerk and Assistant Director also present. Sue Buehler arrived at 6:10PM following the conclusion of the Friends' meeting.

### Meeting Called to Order at 6:01PM

#### Approval of Minutes

Mary Chabot moved to accept the minutes as issued; Jeanne seconded. The motion passed unanimously.

#### Reports

##### Director's Report

Sondra mentioned that 13 STEM Kits were purchased with Friends' Funds, and staff have started doing adult STEM programs, including sourdough starter, and cookbook club. A passive program called Spice Club has begun in the main lobby and 70 people interacted with it during the first month. Evan discussed a Solar Panel grant from EBSCO, and what information would need to be gathered for this project. Although the deadline for this year's application may be missed, gathering information now would enable a strong application next year.

##### Warrants and Financial Reports

Tia spoke about the Financial Reports.

##### Friends' Report

Sue Buehler discussed Friends' Report. One Book, One Community application for 2024 has been approved. A book sale will be scheduled for June. The Amazon Smile program has been dissolved.

#### Unfinished Business

##### Personnel

Sam Cramer started and has been great.

##### Strategic Planning

Donna Becker discussed the Strategic Plan. Data has been received from the SPAC and SOAR exercises. We ended with 372 responses from the Community and Tween/Teen Surveys. The Community Survey generated 33 focus group volunteers. Our Committee is meeting tomorrow (2-10-23) to complete preparations for the 3 virtual focus groups and to review Community and Library profiles.



Bartholomew Trust Accounts

Tia discussed the Trust Accounts.

**New Business**

Budget

Sondra discussed the town's proposed Library budget. Mary made a motion to increase the Children's Assistant pay up to a total of \$20.10 per hour with the increase to be paid out of the state aid budget; Sue seconded. The motion passed unanimously.

Malser Grant Application

Rena spoke about the Malser Grant Application.

Rena moved to adjourn; Jeanne seconded. Meeting adjourned at 7:25PM.

Respectfully submitted,

*Jeanne Mikels*, Secretary

*Evan Hale*, Clerk

**Exhibits (to be posted on the Library Website)**

Director's Report

Financial Reports

Minutes Approved: March 9, 2023