



2 Lake Street
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Gladyskellylibrary.org

Board of Library Trustees
Gladys E. Kelly Public Library
2 Lake Street, Webster, MA

Virtual Meeting

Minutes for Thursday, January 7, 2021

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, & 18, and the March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Board of Library Trustees will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or a requirement to attend this meeting can be found on the Town's website, at www.webster-ma.gov. For this meeting, members of the public who wish to watch the meeting may do so via ZOOM at <https://zoom.us/j/3879097050> meeting id: 387 909 7050 password: 020849. No in-person attendance of members of the public will be permitted but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting.

6:03pm Meeting Called to Order
Pledge of Allegiance

In attendance: Rena Klebart, Chair; Martina Koziak, Treasurer; Mary Chabot, Secretary; Sue Buehler, Peter Arsenault, and Evelyn Pappas, who joined at 6:40. Rich Franas, Vice Chair was unable to attend.

6:05pm Approval of December 3 and December 17, 2020 minutes

As Rena didn't have her copy from 12/3, we tabled that review. Tia moved to accept the 12/17 minutes as written, seconded by Tia; approved by voice vote.

6:08pm Director of Library: Trustees' roles/responsibilities, draft questions; timeline

We reviewed the timeline for choosing a new Director. We will receive the applications from Doug on 1/8, and each Trustee will review the applicants, looking for the following criteria: Interpersonal Skills, Personnel Management, Planning and Programming.

Rena will ask Doug for more information for the ZOOM initial interviews to be held during the week of 1/18, such as the format, time limits and if he will ask the questions we have prepared. Also attending the ZOOM meeting will be Carole Marchand, representing the Town, and Cindy Nagle, representing the Friends. Also in attendance will be Peter, and Doug. We need to get our recommendations submitted by 1/13.

6:30pm Review process appointment of Trustee

We will have a ZOOM meeting with the Board of Selectmen on 1/13 at 6:00. At this time, we will choose an interim Trustee. We have two applicants, Cindy Nagle and Donna Becker

6:45pm Stipend position

We discussed paying a stipend to Volunteers. Mary moved that we do not provide stipends, seconded by Evelyn. All agreed by voice vote.

6:50pm Gift Fund Policy final reading and vote

We gave a final review to the Gift Fund Policy. Mary will add some capital letters. Mary moved that we accept as amended, seconded by Tia. All agreed by voice vote.

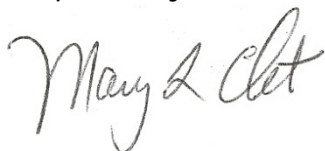
7:00pm CoVid update

Peter informed us that someone tested positive for Covid-19. Therefore, the Library is closed until test results are negative. At that time, we will resume our curbside and limited lobby hours. Peter will keep us updated.

7:15pm Adjournment

Sue moved to adjourn, seconded by Evelyn; approved by voice vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary L. Chabot".

Mary L. Chabot
Secretary