

# TOWN OF WEBSTER

## Personnel Advisory Board

350 Main Street

Webster, MA 01570

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### Board of Selectmen Appointments

Patricia Nectow

Candace Shivers

### Finance Committee Appointments

Sarah Sansom

Joshua Sterczala

### Town Moderator Appointments

Elaine Davies, Chair

Steven Raymond

### Town Administrator

Doug Willardson

## PERSONNEL ADVISORY BOARD MEETING

Friday, May 7, 2021

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Webster Personnel Advisory Board will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town's website, at [www.webster-ma.gov](http://www.webster-ma.gov). No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. For this meeting, members of the public who wish to watch the meeting may do so via Zoom. To join, residents should login into Zoom at this site <https://us02web.zoom.us/join> and enter Meeting ID 813 8309 9326. Those who would like to participate in or watch the meeting, must pre-register by 3:00 PM on Thursday, May 6, 2021 by emailing [selectmen@webster-ma.gov](mailto:selectmen@webster-ma.gov) and request access to the meeting. A password will then be emailed to registrants. This is necessary to avoid any interruptions by "Zoom bombers." A comprehensive record of proceedings will be posted as soon as possible after the meeting.

## AGENDA

1. MEETING CALLED TO ORDER AT 8:00 AM
2. Approval of PAB Minutes: April 9, 2021

3. Review and approval of the report to the Board of Selectmen on the findings and recommendations from the Webster Personnel Policies and Guidance Evaluation

4. Final Comments on Personnel Policies and Guidance Document

5. Review of the Telecommuting Policy

6. Future PAB plans: next projects and areas of focus

7. Other issues relating to Town of Webster personnel matters, unknown at the time of posting, raised for future consideration by advisory board members.

8. NEXT MEETING AND ADJOURNMENT